Legislation Text

File #: 25-1266, **Version:** 1

Resolution to Approve an Agreement with the Washtenaw County Sheriff's Office for Weapons Screening Services in the Ann Arbor Justice Center (NTE $290,000.00)
The attached resolution seeks Council approval of an Agreement with the Washtenaw County Sheriff's Office for Weapon Screening Services in the Ann Arbor Justice Center for the 15th District Court. The Sheriff's Office currently provides these services.

Budget/Fiscal Impact: Funding for this service is available in the approved FY26 Court budget. No additional funds are being requested at this time.

The Court has determined that it is in the best interests of the administration of justice to provide for the safety of the public, parties to litigation, judges, the magistrate and staff by having qualified and experienced court security officers perform weapons screening at the Ann Arbor Justice Center public entrance.

The Washtenaw County Sheriff's Office maintains a staff of trained and experienced Court Security Officers who provide weapons screening services to courts in Washtenaw County.

Consequently, the Court requests Council approval for an Agreement with Washtenaw County to provide Sheriff's Office Court Security Officers to the Court to perform weapons screening and opening & closing corridor and stairwell checks at the Ann Arbor Justice Center during Court business hours.

Three Court Security Officers will be assigned per day to the Court on staggered schedules to accommodate the ebb and flow of Court business during a typical business day. The contract establishes a "flat fee per-hour/per deputy" of $42.53. However, the total daily or weekly number of hours worked may be fine-tuned to match visitor volume and reduced or expanded Court business hours or to address a staffing need created by a particular court case. For this reason, the Court requests a five percent (5%) contingency be approved to address unexpected service demand.
Prepared by: Shryl Samborn, Court Administrator, 15th Judicial District Court
Approved by: Milton Dohoney Jr., City Administrator
Whereas, It is in the best interests of the administration of justice to provide for the safety of the public, parties to litigation, judges, the magistrate and staff by having qualified and experienced court security officers perform weapons screening at the Ann Arbor Justice Center public entrance;

Whereas, The Washtenaw County Sheriff's Office maintains a staff of trained and experienced Court Security Officers who provide weapons screening services to courts in Washtenaw County; and

Whereas, Funding for this purpose was approved in the Court FY26 budget;

RESOLVED, That City Council approve a Weapons Screening Agreement in the amount of $290,000.00 with Washtenaw County to provide weapons screening services by the Washtenaw

Sheriff's Office to the 15th District Court, located inside the Ann Arbor Justice Center during business hours ("Agreement");

RESOLVED, That the Mayor and City Clerk are authorized and directed to execute the Agreement after approval as to form by the City Attorney and as to substance by the City Administrator;

RESOLVED, That City Council approve a five percent (5%) contingency ($14,500.00) from the FY26 Court budget to be available for expenditure without regard to fiscal year, subject to City Administrator approval, to be used if increased services are necessary to meet the Court's immediate needs; and

RESOLVED, That City Council authorize the City Administrator to take all necessary administrative actions to implement this Resolution, including execution of any related documents or amendments that do not exceed the amounts authorized herein, or to terminate the Agreement per its terms, if deemed necessary.