



## Legislation Text

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File #: 23-1459, Version: 1

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Resolution to Approve a Master Content Subscription Agreement with OpenSesame Inc., for Learning and Development Content integrated into the UKG Learning and Development module for FY2024 - FY2026 and Appropriate Funding (\$115,140.00) **(8 Votes Required)**

Attached for your review and action is a resolution approving a Master Content Subscription Agreement with OpenSesame Inc. to add the OpenSesame Plus 100 Subscription package to the City's software portfolio in the amount of \$115,140.00 plus a 10% contingency (\$11,514.00).

On January 23, 2023, City Council approved Resolution R-23-021 to add the UKG Learning and Development module within the UKG Human Resources Information System. This new agreement with OpenSesame Inc. will provide the content to be displayed by that Learning Management module.

Budget/Fiscal Impact: The majority of the FY2024 portion of \$42,218.00 will be paid from the approved Information Technology Services Unit budget that was originally approved and allocated under the UKG Application via Resolution R-20-201. It is being requested that an additional \$5,000 be appropriated from the Information Technology fund balance to cover the additional cost above the original budget.

The FY2025 and FY2026 amounts of \$42,218.00/year are anticipated to be budgeted for in the FY2025 and FY2026 Information Technology budgets respectively.

OpenSesame Inc. complies with the requirements of the City's Non-discrimination and Living Wage ordinances.

Prepared by: Joshua Baron, Applications Delivery and BI Manager, ITSU

Reviewed by: Tom Shewchuk, Director, ITSU

Approved by: Milton Dohoney Jr., City Administrator

Whereas, City Council previously approved Resolution R-23-021 for the addition of the UKG Learning and Development module to create training materials as well as assign, track, and report on training for all employees in our organization;

Whereas, The proposed agreement allows the City to procure training content that will be delivered via the UKG Learning and Development module;

Whereas, The majority of the funding for the FY2024 portion of \$42,218.00 will be paid from the UKG Project Budget Information Technology Services Unit fund balance that was originally approved via resolution R-20-201;

Whereas, An additional \$5,000.00 is being requested to be appropriated from the Information Technology fund balance to cover the additional cost above the original budget;

Whereas, The Information Technologies Services Unit plans to budget sufficient funding for FY2025

and FY2026 of \$42,218.00/year in the Information Technology Services Unit budget; and

Whereas, OpenSesame Inc. complies with the requirements of the City's Non-discrimination and Living Wage ordinances;

RESOLVED, That City Council approves the attached Master Content Subscription Agreement with OpenSesame, Inc. (Agreement) for content to be delivered via the UKG Learning and Development module for FY2024 - FY2026 in the amount of \$115,140.00;

RESOLVED, That City Council appropriate \$5,000.00 to the FY24 Information Technology Fund expenditure budget from the Information Technology Fund fund balance;

RESOLVED, That the City Council approve a ten percent (10%) contingency to be expendable from Information Technology Fund, subject to City Administrator approval;

RESOLVED, That the amounts authorized herein may be used without regard to fiscal year;

RESOLVED, That the Mayor and City Clerk be authorized and directed to execute the Agreement after approval as to substance by the City Administrator and approval as to form by the City Attorney; and

RESOLVED, That the City Administrator be authorized to take all necessary actions to implement this resolution regardless of fiscal year including execution of any amendments that do not exceed the amounts authorized herein.