



## Legislation Text

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**File #:** 22-1652, **Version:** 1

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### Resolution to Approve Amendment One to Contract with Public Sector Consultants for Public Engagement Activities Related to the Unarmed Crisis Response Program (\$5,000)

On June 6, 2022 the City Council approved resolution R-22-188 granting a contract to Public Sector Consultants (PSC) to carry out public engagement activities related to the unarmed crisis response program. Work has been progressing on the program since the summer. Ahead of conducting small group discussions, PSC and the City realized that we did not program funds into the contract to compensate participants in these panels. This is a recommended practice when engaging individuals from low- and moderate-income households (or unhoused individuals) as the time they dedicate to participate may come at the expense of work time, or with the additional expense of child, adult care, or other burdens. This type of recruitment is therefore essential for an inclusive process. PSC would provide \$25 gift cards to participants, totaling \$5,000. In addition, there may be further incidental expenditures related to hosting these discussions or planned town halls, and so we are asking for an additional \$5,000 contingency from Council. Together, these dollar amounts would roughly total a 10% contingency on the entire contract, a standard contingency sum.

Budget/Fiscal Impact: Funds for this contract are included in the Approved Major Grants Fund (00MG) budget as part of the approved American Rescue Plan allocation (#R-22-096).

Prepared by: John Fournier, Assistant City Administrator

Reviewed by: Michele Landis, Senior Assistant City Attorney

Approved by: Milton Dohoney Jr., City Administrator

Whereas, RFP 22-28 was released in the winter of 2022;

Whereas, The RFP review committee unanimously selected Public Sector Consultants, Inc. for community engagement services for the development of the unarmed response program based on their proposal, interview, quality of prior work, and testimonials from references;

Whereas, Funds for this contract are included in the approved Major Grants Fund (00MG) budget as part of the approved American Rescue Plan Fund allocations (#R-22-096);

Whereas, Public Sector Consultants, Inc. complies with the requirements of the Non-Discrimination and Living Wage Ordinances; and

Whereas, Public Sector Consultants, Inc. has been at work on this project since the summer of 2022 and is currently undertaking the public engagement campaign; and

Whereas, Public Sector Consultants, Inc. and City staff intended to offer compensation to individuals from low- and moderate-income households to participate in small group discussions; however, we failed to budget appropriately for these funds in the initial contract approval;

**RESOLVED**, That Council approve a contract amendment with Public Sector Consultants, Inc. in the amount of \$5,000, to fund community engagement services for development of the unarmed

response program for the City;

RESOLVED, That the City Council approve an additional \$5,000 contingency to be expendable from the Major Grants Fund (00MG) budget, subject to City Administrator approval;

RESOLVED, That the Mayor and City Clerk be authorized and directed to execute the agreement after approval as to substance by the City Administrator and approval as to form by the City Attorney; and

RESOLVED, That the City Administrator be authorized to take all necessary actions to implement this resolution including execution of any documentation and any changes or amendments to the contract with Public Sector Consultants, Inc. that do not exceed the amounts authorized herein.