



Legislation Text

File #: 22-1266, **Version:** 1

Resolution to Approve a General Services Agreement with Du-All Cleaning, Inc. ("Du-All") for Janitorial services at the Wastewater Treatment Plant, ITB No. 4722 (\$94,175.88)

Your approval is requested to authorize a general services agreement with Du-All for janitorial services at the wastewater treatment plant in an amount not to exceed \$94,175.88 (\$31,391.96 per year).

On July 15, 2022, bids for ITB #4722 Janitorial Services - WWTSU were opened and the following bids were received:

| | |
|------------------------------------|-----------------------|
| Du-All Cleaning, Inc. | \$ 31,391.96 annually |
| RNA Facilities Management | \$ 35,040.54 annually |
| GDI Services, Inc. | \$ 50,189.00 annually |
| JNS Facility Maint., LLC | \$ 73,950.00 annually |
| DetailXPerts | \$ 33,143.00 annually |
| Funkyfresh Cleaning Solutions, LLC | \$409,000.00 annually |

Staff reviewed the bids, compared them to ITB No. 4722 specifications and recommends that Du-All be approved as the lowest responsible bidder to provide janitorial services at the WWTP starting on September 1, 2022 through August 31, 2025.

Additionally, approval is recommended to allow the City Administrator to approve extensions of the contract for up to two additional one-year terms at no increase in cost with the same terms and conditions, if Du-All agrees. Any approval for subsequent fiscal years is subject to the availability of funding.

Budget/Fiscal Impact: Funding for the janitorial services is available in the approved FY23 WWTP Operation and Maintenance budget for the Sewage Disposal System. Funding for subsequent fiscal years are subject to the availability of funding.

Du-All complies with the requirements of the City's Non-Discrimination and Living Wage ordinances.

Prepared by: Keith Sanders, Interim Manager, WWTSU

Reviewed by: Brian Steglitz PE, Interim Public Services Area Administrator

Approved by: Milton Dohoney Jr., City Administrator

Whereas, The City's Wastewater Treatment Plant (WWTP) issued ITB 4722 for janitorial services;

Whereas, Du-All Cleaning Inc. (Du-All) submitted the lowest responsible bid to provide janitorial services per the specifications in ITB 4722 for \$31,391.96 annually for three years;

Whereas, Du-All received compliance with the City's Non-Discrimination and Living Wage ordinances on July 15, 2022;

Whereas, Funds for this service agreement are available in the FY23 WWTP Operation and Maintenance Budget of the Sewage Disposal System; and

Whereas, Services for subsequent years is subject to the availability of funding;

RESOLVED, That Council approve a general services agreement with Du-All Cleaning, Inc. for janitorial services at the WWTP as specified in ITB 4722 in the amount of \$31,391.96 per year for three years (\$94,175.88 total);

RESOLVED, That the City Administrative be authorized to approve extensions of the general services agreement for up to two additional one-year periods under the same terms and conditions, if agreeable by both parties;

RESOLVED, That the Mayor and City Clerk be authorized and directed to execute said contract after approval as to substance by the City Administrator and approval as to form by the City Attorney;

RESOLVED, That the City Administrator be authorized to execute the extensions after approval as to form by the City Attorney; and

RESOLVED, That the City Administrator or designee be authorized to take the necessary administrative actions to implement this resolution.