



Legislation Text

File #: 20-1772, **Version:** 1

Resolution to Approve a Professional Services Agreement with WSP Michigan Inc. for Construction Inspection Services (\$158,379.92) for the Bridge Capital Preventative Maintenance Repair Project (RFP 20-32)

Attached for your review and approval, please find a resolution to approve a Professional Services Agreement (PSA) with WSP Michigan Inc. (WSP) in the amount of \$158,379.92 for construction inspection services for the 2020 Bridge Capital Preventative Maintenance Repair project.

The planned workload in Engineering for 2021 is such that outside assistance is necessary to adequately staff all planned projects with qualified inspectors. Consequently, staff has determined that using an outside entity to perform the construction inspection on this project is necessary and warranted. Engineering Staff will manage the project and respond to Contractor inquiries, interact with the public, and provide all needed engineering tasks associated with the project.

On October 14, 2020, Engineering received proposals from two engineering firms in response to Request for Proposal (RFP) No. 20-32 for the project's inspection needs. The two firms were WSP, Inc. and Fishbeck, Inc.. The RFP had required each consultant to submit a statement of qualifications, proposed fee schedule, and resumes of personnel that it proposed to work on the project. The RFP had provided a detailed breakdown of the services to be provided pursuant to the request. A selection committee comprised of Engineering Unit staff reviewed the proposals and determined the most-qualified firm to perform the needed construction inspection work for this project.

The firms were evaluated and scored on several criteria:

- Professional Qualifications (30%)
- Proposed Work Plan (20%)
- Past Performance (30%)
- Fee Proposal (20%)

Based upon a review of the proposals, the proposed work plan, fee schedule, staffing plan, and their past performance working on similar projects for the City, it was decided that WSP was the firm best-suited to work on the project this upcoming construction season.

The form of contract will be the standard professional services agreement drafted by the City Attorney.

Budget/Fiscal Impact: Funding for this work is available in the existing Bridge Capital Preventative Maintenance Repair project in the amount of \$174,220.00 (including contingencies).

Prepared by: Nicholas S. Hutchinson, P.E., City Engineer

Reviewed by: Craig Hupy, Public Services Area Administrator

Approved by: Tom Crawford, City Administrator

Whereas, It is necessary to retain the services of a professional engineering firm to provide the needed construction inspection services for the Bridge Capital Preventative Maintenance Repair project;

Whereas, The professional engineering firm of WSP Michigan Inc., has submitted to the City a proposal for the necessary services, setting forth the services to be performed by said firm, and the payments to be made by the City therefor, all of which are agreeable to the City;

Whereas, Funding for these services is available in the existing Bridge Capital Preventative Maintenance Repair project; and

Whereas, WSP Michigan Inc. is in compliance with the requirements of the City's Non-Discrimination, Living Wage, and Responsible Contractor ordinances;

RESOLVED, That Council approve a professional services agreement with WSP Michigan Inc. in the amount of \$158,379.92 (RFP 20-32);

RESOLVED, That the Mayor and City Clerk be authorized and directed to execute said agreement, after approval as to form by the City Attorney and approval as to substance by the City Administrator;

RESOLVED, That a contingency amount of \$15,900.00 be established and the City Administrator be authorized to approve construction change orders not to exceed \$15,900.00 in order to satisfactorily complete this project; and

RESOLVED, That the City Administrator be authorized to take the necessary administrative actions to implement this resolution.