



Legislation Text

File #: 20-1797, **Version:** 1

Resolution to Approve a Purchase Order with Dell Marketing L.P. for FY2021 PC Replacement Program and Appropriate Necessary Funding for a Computer Tablet, Modem and Antenna (\$5,647.00) **(8 Votes Required)**

The attached resolution requests approval to issue a purchase order to Dell Marketing L.P. for the purchase of personal computing equipment for the FY2021 PC Replacement Program, for a computer tablet, modem and antenna used in all fire apparatus for emergency first response, and to increase the overall project budget using the IT Fund Balance planned and reserved for future PC replacements.

On October 19, 2020 via #R-20-1467, City Council approved the purchase of replacement computer tablets, modems and antennas used in all Fire Apparatus however that resolution did not allow for the purchase of a testing tablet already in the City's possession. This request will provide funding for that additional tablet.

Budget/Fiscal Impact: This project was not budgeted as part of the FY21 Information Technology PC Replacement budget. It is requested that \$5,647 be appropriated from the FY21 Information Technology Fund PC Replacement budget for this purchase.

The City qualifies to participate in the Midwestern Higher Education Compact (MHEC) contract MHEC-07012015. MHEC bids on behalf of local school districts and eligible agencies, including local governments. The MHEC contract provides large volume bid prices on a variety of technology under bid policies and procedures for product and vendor selection which comply with state bidding laws. All items and vendors are awarded through a sealed bid process by the MHEC. Product selection criteria include: specifications, price, and product quality. Dell Marketing L.P. is a MHEC qualified vendor.

Dell Marketing L.P. complies with the requirements of the City's non-discrimination and living wage ordinances.

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Reviewed by: Tom Shewchuk, Director, ITSU

Mathew Horning, Interim CFO & Financial Services Area Administrator

Approved by: Tom Crawford, City Administrator

Whereas, The City of Ann Arbor requires that efficient and interoperable technology be maintained for public safety and government agencies, allowing for the effective delivery of City services;

Whereas, The City qualifies to participate in the Midwestern Higher Education Compact Contract MHEC-07012015 (MHEC Cooperative Purchase), which provides large volume bid prices on a variety of technology under bid policies and procedures for product and vendor selection that comply with state bidding laws;

Whereas; Dell Marketing L.P. is a MHEC contract qualified vendor;

Whereas, It is recommended that the City exercise its right to participate in Midwestern Higher Education Compact contract MHEC-07012015 and its competitive sealed bid process in accordance with Chapter 14 of the Municipal Code, Section 1:316(2);

Whereas, Dell Marketing L.P. complies with the requirements of the City's non-discrimination and living wage ordinances;

Whereas, This purchase was not budgeted in the FY21 Information Technology Fund PC Replacement budget;

Whereas, There is existing fund balance in the Information Technology fund planned for future PC replacements; and

RESOLVED, That the City Council finds that the MHEC Cooperative Purchase is cost-effective and in the City's best interest;

RESOLVED, That City Council approve issuance of a purchase order to Dell Marketing L.P. in the amount not to exceed \$5,647.05 for a computer tablet, modem and antenna used in all fire apparatus for emergency first response, subject to the City's General Terms and Conditions, but otherwise as described in the attached quote;

RESOLVED, That \$5,647 be appropriated from the Information Technology Fund PC Replacement project fund balance to the FY21 Information Technology Fund PC Replacement project for the purchase of a computer tablet, modem and antenna used in all fire apparatus for emergency first response without regard to fiscal year; and

RESOLVED, That the City Administrator be authorized to take all necessary administrative actions to implement this resolution including execution of any amendments that do not exceed the amounts authorized herein.