



## Legislation Text

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**File #:** 19-1606, **Version:** 1

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Resolution to Approve a General Services Agreement for Dive Inspection Services between the Water Treatment Service Unit and Sea-Side Diving; RFP #19-22 (\$90,000.00)

This memorandum and resolution requests approval for a general services agreement between the Water Treatment Service Unit and Sea-Side Diving, Inc. RFP #19-22 an amount not-to-exceed to \$90,000.00 through FY22

In July 2019, the City issued a request for proposals (RFP #19-22) to award one (1) contract for dive inspection services for up to \$90,000.00 over a three (3) year agreement through FY22. The scope or work involves annual inspection and cleaning of the drinking water intakes in Barton Pond, maintenance of zebra mussel control chemical feed systems, inspection and cleaning of the hydroelectric generating station intakes at Barton and Superior Dams, and general underwater inspection and cleaning services at all four City-owned dams.

The City received two (2) proposals, one from Sea-Side Diving Inc. and one from Underwater Construction Corporation. The City utilized a weighted 100-point scoring system for evaluating the proposals based on qualifications, past involvement with similar projects, proposed work plan, and fee proposal. After evaluating the proposals, Sea-Side Diving received a score of 85, and Underwater Construction Corporation received a score of 75. Underwater Construction Corporation scored lower only on fee proposal; their fee was substantially higher. It is therefore recommended that City Council approve the services agreement with Sea-Side Diving, Inc. to provide dive inspection services until FY22.

Sea-Side Diving, Inc. complies with the requirements of the City's Non-Discrimination and Living Wage Ordinances.

Budget/Fiscal Impact: These services are to be funded from the approved FY20 Water Supply System, Park Maintenance and Capital Improvement Millage Fund, and the General Fund Hydro operating budgets, or capital budgets for which services are rendered. Services for FY21 and FY22 will be funded from the operating or capital budgets for these fiscal years if so approved by Council.

Prepared by: Mike Switzenberg, Water Utility Maintenance Supervisor, WTP

Reviewed by: Craig Hupy, Public Services Administrator

Approved by: Howard Lazarus, City Administrator

Whereas, The City issued a Request for Proposal #19-22 for Diving Services for the Water Treatment Services Unit for inspection and cleaning of drinking water intakes, hydroelectric generating station intakes, and underwater structures at the City's dams;

Whereas, The City requires annual diving services to maintain operation of its drinking water intakes in Barton Pond and the continued service and operation of its recreational dams and hydroelectric generation infrastructure;

Whereas, Of the 2 proposals received, Sea-Side Diving, Inc. provided qualified staff at the most

competitive price; and

Whereas, Sea-Side Diving, Inc. complies with the requirements of the City's Non-Discrimination and Living Wage Ordinances;

RESOLVED, That Council accepts the proposal and awards a general services agreement to Sea-Side Diving, Inc., for a total not-to exceed amount of \$90,000.00 for three years of services;

RESOLVED, That the Mayor and City Clerk are authorized and directed to execute the contract for services after approval as to substance by the City Administrator and approval as to form by the City Attorney;

RESOLVED, That diving services for FY21 and FY22 will be funded from the operating and capital budgets for these fiscal years if so approved by Council; and

RESOLVED, That the City Administrator be authorized to take the necessary administrative actions to implement this resolution.