



Legislation Text

File #: 19-0640, **Version:** 1

Resolution to Award Construction Contracts to E.T. MacKenzie Company and Inner City Contracting LLC. For On-Call Construction Services in the Amount of \$250,000.00 each per Year for a Period of Three Fiscal Years (RFP No. 19-04)

Attached for your approval is a resolution to award construction contracts to E.T. MacKenzie Company and Inner City Contracting LLC for up to \$250,000.00 per fiscal year for on-call construction services for three years. These contracts are for emergency response work exceeding City capabilities, such as complicated sewer or water main repairs, and for small infrastructure improvement projects that fall below the threshold of Capital Improvement Plan Projects. Having two contractors available is beneficial when a quick response is needed.

In January, 2019, RFP #19-04 was published through the City's procurement website and proposals were received from E.T. MacKenzie Company and Inner City Contracting LLC, both of which provided price lists for labor and equipment.

Staff recommends awarding contracts to both proposers through June 2021 (FY19, FY20 & FY21) based on their professional qualifications, past experience, work plan, and fee quotations. Total expenditures for each contractor per fiscal year may not exceed \$250,000.00.

E.T. MacKenzie Company and Inner City Contracting LLC both provided the required Living Wage and Non-Discrimination Compliance Forms with their proposals.

Budget Impact: Funding is available in the approved FY19 Public Services Operation and Maintenance and Capital budgets and will be available in subsequent budgets if approved by Council. Funding will be allocated to the appropriate funding source based on scope of individual tasks performed under this contract.

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Reviewed by: Molly Maciejewski, Public Works Unit Manager
Reviewed by: Craig Hupy, Public Services Area Administrator
Approved by: Howard S. Lazarus, City Administrator

Whereas, The Public Works Unit requires on-call contractors capable of assisting the City with emergency projects and infrastructure work below the threshold of capital improvement projects;

Whereas, In response to RFP No. 19-04, the City received two proposals and selected E.T. MacKenzie Company and Inner City Contracting LLC;

Whereas, Funding is available in the approved FY 19 Public Services Operation and Maintenance and Capital budgets and will be available in subsequent budgets if approved by Council and will be allocated to the appropriate funding source based on scope of the project; and

Whereas, E.T. MacKenzie Company and Inner City Contracting LLC comply with the City's Living Wage and Non-Discrimination Ordinances.

RESOLVED, That the City Council approve 3-year contracts with E.T. MacKenzie Company and Inner City Contracting LLC, each in an amount of up to \$250,000.00 per fiscal year, subject to Council's appropriation of commensurate funds in subsequent years, for on-call construction services;

RESOLVED, That the Mayor and City Clerk be authorized and directed to execute said contract after approval as to form by the City Attorney, and approval as to substance by the City Administrator; and

RESOLVED, That the City Administrator be authorized to take the necessary administrative actions to implement this resolution including approval of needed Traffic Control Orders, night work authorizations, and other similar administrative approvals to allow the work under the contracts to proceed without delay.