



Legislation Text

File #: 18-1331, **Version:** 2

Resolution to Authorize a Professional Services Agreements with Orchard, Hiltz & McCliment, Inc. (OHM) for the Lower Town Area Mobility Study (RFP No. 18-21) (\$579,478.00) and Appropriate Funding from the Major Street Fund Balance (\$649,478.00) **(8 Votes Required)**

Attached for your review and consideration for approval is a resolution authorizing a Professional Services Agreements with Orchard, Hiltz & McCliment, Inc. (OHM), for up to \$579,478.00 for the Lower Town Area Mobility Study. The total requested budget amendment of \$649,478.00 includes a \$70,000.00 contingency for the agreement.

Development in the northern areas of the City can reasonably be expected to add demand to the City's mobility network. The confluence of Pontiac Trail, Broadway, Plymouth Road, Moore Street, Wall Street, and Maiden Lane (also known as Lower Town) has the potential to become a mobility chokepoint.

City Council desires to mitigate the potential impacts of development on the City's quality of life. In December 2017, City Council passed a resolution (R-17-472) directing the City Administrator to review and update previous studies of vehicular, transit, bicycle, and pedestrian movements leading to, and traveling through, the Lower Town area. Staff prepared a draft scope and cost estimate for Lower Town Area Mobility Study. In January 2018, the City's Transportation Commission reviewed and provided comments on the scope of this study. The scope of work, cost estimate and comments from the Transportation Commission were submitted to City Council in February 2018.

On April 23, 2018, a request for proposal (RFP No. 18-21) was issued for the Lower Town Area Mobility Study. Proposals were received from three consultant teams on June 1, 2018. A team of staff members reviewed the proposals and selected two consultant teams for interview. After the interviews, staff selected the team led by Orchard, Hiltz & McCliment, Inc. (OHM) based on their professional qualifications, past involvement with similar projects, proposed work plan, and fee quotations.

Budget/Fiscal Impact

Work for this project was recently entered into the Capital Improvement Plan (CIP), during the CIP update process in fall 2018.

Funding for the Lower Town Area Mobility Study was not included in the FY 2019 approved budget; however, funding is available within the existing Major Street Fund Balance. Studies of this nature are not typically funded from the Major Street Fund (which is used for activities such as snow plowing, signs & signals maintenance, pothole filling, pavement capital maintenance, etc.). The funding of this study will result in funding being redirected from these types of operational activities. The only other viable funding source for the study would be General Fund

Prepared by: Raymond Hess, Transportation Manager

Reviewed by: Nicholas Hutchinson, P.E., City Engineer

Craig Hupy, Public Services Area Administrator

Approved by: Howard S. Lazarus, City Administrator

Whereas, Development in the northern areas of the City can reasonably be expected to add demand to the City's mobility network;

Whereas, Council (Resolution R-17-472) directed the City to conduct the Lower Town Area Mobility Study, to review and update previous studies of vehicular, transit, bicycle, and pedestrian movement leading to and traveling through the Lower Town Area;

Whereas, The City's Transportation Commission reviewed and provided comments on the scope of the study;

Whereas, It is necessary to retain the services of a professional engineering firm to perform the Lower Town Area Mobility Study;

Whereas, In response to RFP No. 18-21, the City received three proposals and selected the consultant team led by Orchard, Hiltz & McCliment, Inc. (OHM) based on their professional qualifications, past involvement with similar projects, proposed work plan, and fee quotations;

Whereas, Orchard, Hiltz & McCliment, Inc. (OHM) is in compliance with the requirements of the City's Non-Discrimination and Living Wage Ordinances; and

Whereas, This project is not currently programmed in the Capital Improvement Plan and thus not included in the approved FY19 Budget.

RESOLVED, That the City Council appropriates \$649,478.00 from the Major Street Fund Balance to the Major Street Fund Operations and Maintenance Budget; thereby, increasing the revenue and expenditure budgets for the Major Street Fund for purposes of completing the Lower Town Area Mobility Study;

RESOLVED, That the City Council approves the Professional Services Agreement with Orchard, Hiltz & McCliment, Inc. (OHM) in the amount of up to \$579,478.00 for the Lower Town Area Mobility Study;

RESOLVED, That a contingency amount of \$70,000.00 be established and that the City Administrator be authorized to approve change orders to the professional services agreement with Orchard, Hiltz & McCliment, Inc., in order to satisfactorily complete the study;

RESOLVED, That the funding be made available without regard to fiscal year until satisfactory completion of the Lower Town Area Mobility Study;

RESOLVED, That the Mayor and City Clerk be authorized and directed to execute said agreements after approval as to form by the City Attorney and approval as to substance by the City Administrator; and

RESOLVED, That the City Administrator be authorized to take the necessary administrative actions to implement this resolution.

RESOLVED, That the Mayor and City Clerk be authorized and directed to execute said agreements after approval as to form by the City Attorney and approval as to substance by the City Administrator;

and

RESOLVED, That the City Administrator be authorized to take the necessary administrative actions to implement this resolution.