



## Legislation Text

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**File #:** 17-1138, **Version:** 1

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Resolution to Approve an Agreement with the Washtenaw County Sheriff's Office for Weapons Screening Services in the Ann Arbor Justice Center (NTE \$390,000.00)

The attached resolution seeks Council approval of a two-year Services Agreement with the Washtenaw County Sheriff's Office for Weapon Screening Services in the Ann Arbor Justice Center for the 15th District Court. The Sheriff's Office currently provides these services.

Budget/Fiscal Impact: Funding for this service is available in the approved FY18 Court budget.. Funding for FY19 will be included in the budget submittal for that fiscal year. No additional funds are requested at this time.

The Court has determined that it is in the best interests of the administration of justice to provide for the safety of the public, parties to litigation, judges, the magistrate and staff by having qualified and experienced court security officers perform weapons screening at the Ann Arbor Justice Center public entrance.

The Washtenaw County Sheriff's Office maintains a staff of trained and experienced Court Security Officers who provide weapons screening services to courts in Washtenaw County.

Consequently, the Court requests Council approval for an Agreement with Washtenaw County to provide Sheriff's Office Court Security Officers to the Court to perform weapons screening and opening & closing corridor and stairwell checks at the Ann Arbor Justice Center during Court business hours.

Three Court Security Officers will be assigned per day to the Court on staggered schedules to accommodate the ebb and flow of Court business during a typical business day. The contract establishes a "flat fee per-hour/per deputy" of \$28.57. However, the total daily or weekly number of hours worked may be fine-tuned to match visitor volume and reduced or expanded Court business hours or to address a staffing need created by a particular court case. For this reason, the Court requests approval of a five percent (5%) contingency to address unexpected service demand.

Prepared by: Shryl Samborn, Court Administrator, 15th Judicial District Court

Approved by: Howard S. Lazarus, City Administrator

Whereas, It is in the best interests of the administration of justice to provide for the safety of the public, parties to litigation, judges, the magistrate and staff by having qualified and experienced court security officers perform weapons screening at the Ann Arbor Justice Center public entrance;

Whereas, The Washtenaw County Sheriff's Office maintains a staff of trained and experienced Court Security Officers who provide weapons screening services to courts in Washtenaw County; and

Whereas, Funding for this purpose was approved in the Court FY18 budget and will be planned for and budgeted in the Court FY19 budget;

RESOLVED, That City Council approve a two-year Agreement for a not to exceed amount of \$390,000.00 with Washtenaw County to provide weapons screening services by the Washtenaw Sheriff's Office to the 15th District Court located inside the Ann Arbor Justice Center during business hours;

RESOLVED, That the Mayor and City Clerk be authorized and directed to execute the contract after approval as to form by the City Attorney and as to substance by the Interim City Administrator;

RESOLVED, That City Council approve a contract contingency of five percent (\$19,500.00) to be available for expenditure without regard to fiscal year to address when necessary expansion of services to meet the Court's immediate needs; and

RESOLVED, That City Council authorize the City Administrator to take all necessary administrative actions to implement this Resolution.