



Legislation Text

File #: 13-0818, **Version:** 1

Resolution to Approve a Professional Services Agreement for Construction Materials Testing with CTI and Associates, Inc. for the Packard Street (Anderson to Kimberly) Resurfacing Project (RFP No. 845, \$32,977.00)

Attached for your review and approval is a resolution to authorize a Professional Services Agreement with CTI and Associates, Inc. (CTI) for construction materials testing services in the amount of \$32,977.00 for the Packard Street (Anderson to Kimberly) Resurfacing Project.

This project consists of a mill and overlay of the pavement and replacement of some curbs, ramps, inlets, and guardrail. The construction is scheduled for August through October 2013.

Eight firms submitted proposals for the required construction materials testing services. Project Management staff evaluated the proposals and selected CTI based on the proposal, staff qualifications, past involvement with similar projects, and cost. CTI and Associates, Inc received Living Wage approval on April 9, 2013 and Contract Compliance approval on February 26, 2013.

Services to be performed include all the required testing for soils, aggregates, asphalt, and concrete. Funds for the requested services are available in the project budget for the Packard Street Resurfacing Project.

Prepared by: Nick Hutchinson, P.E., Interim Project Management Manager

Reviewed by: Craig Hupy, Public Services Area Administrator

Approved by: Steven D. Powers, City Administrator

Whereas, It is necessary to retain a qualified testing firm to perform testing services for the Packard Street (Anderson to Kimberly) Resurfacing Project;

Whereas, Proposals were received by Procurement and evaluated by Project Management staff on the basis of staff qualifications, past involvement with similar projects, proposed work plan, and cost;

Whereas, CTI and Associates, Inc. of Wixom, Michigan has submitted to the City a proposal for the necessary services, setting forth the services to be performed by said firm and the payments to be made by the City therefore, all of which are agreeable to the City;

Whereas, CTI and Associates, Inc received Living Wage approval on April 9, 2013 and Contract Compliance approval on February 26, 2013; and

Whereas, The required funds for the construction materials testing services are available in the project budget for the Packard Street (Anderson to Kimberly) Resurfacing Project;

RESOLVED, That a Professional Services Agreement with CTI and Associates, Inc. in the amount of \$32,977.00 be approved for construction materials testing services for the Packard Street (Anderson to Kimberly) Resurfacing Project;

RESOLVED, That a contingency amount of \$3,300.00 be established within the project budget and that the City Administrator be authorized to approve additional change orders to the Services Agreement with CTI and Associates, Inc., not to exceed \$3,300.00 in order to satisfactorily complete this project;

RESOLVED, That the Mayor and City Clerk be authorized and directed to execute said agreement after approval as to form by the City Attorney and approval as to substance by the City Administrator;

RESOLVED, That City Council authorize the City Administrator to approve change orders to the agreement not to exceed \$3,300.00; and

RESOLVED, That the City Administrator be authorized to take the necessary administrative actions to implement this resolution.