



## Legislation Details (With Text)

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**Title:** Resolution to Rescind Resolution R-11-143 and Replace it with New Resolution to Accept City Administrator Search Committee Recommendations  
**Sponsors:** John Hieftje, Marcia Higgins, Tony Derezinski, Sabra Briere, Christopher Taylor  
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Resolution to Rescind Resolution R-11-143 and Replace it with New Resolution to Accept City Administrator Search Committee Recommendations

Whereas, The Mayor appointed a City Administrator Search Committee on March 21, 2011 and charged the committee with recommending a selection process for the new city administrator and to recommend an Interim City Administrator for approval at the April 19<sup>th</sup> meeting;

Whereas, The City Administrator Search Committee acknowledged the need to proceed in a transparent and thoughtful manner;

Whereas, The City Administrator Search Committee met with Human Resources and determined a process to accept internal applications for the interim city administrator and the internal process was completed on April 8<sup>th</sup>;

Whereas, The committee requested the distribution of the City Administrator job description to all of city council for their review and input prior to April 8<sup>th</sup>;

Whereas, The committee met with Human Resources to discuss various options for the selection process for a new City Administrator including an internal process, external process and a combined external and internal process;

Whereas, The committee reviewed and discussed steps and a target timeline for hiring a new city administrator that will include posting the job on April 20, 2011, stakeholder meetings the first week in May that consist of individual council members, employees, businesses and the community at large, onsite public interviews on July 12<sup>th</sup>-13<sup>th</sup> and a job offer by July 18<sup>th</sup> with a start date no later than September 1<sup>st</sup>;

Whereas, The committee requested and reviewed a salary matrix from other cities for the City Administrator position; and therefore

RESOLVED, That Resolution R-11-143 is hereby rescinded;

RESOLVED, That the City Administration Search Committee recommends a selection process that is a combination internal and external process and directs the Interim City Administrator to execute a contract with Affion Public that will follow the process and timeline outlined above; and

RESOLVED, That this Resolution shall be effective retroactive to April 19, 2011.

Submitted by: City Administrator Search Committee:

Marcia Higgins, John Hieftje, Tony Derezinski, Sabra Briere, Christopher Taylor