Legislation Details (With Text)

File #:	23-2063	**Version:**	2	**Name:**	1/8/24 Resolution to Appropriate Funds for Election Center Updates
Type:	Resolution			**Status:**	Passed
File created:	1/8/2024			**In control:**	City Council
On agenda:	1/8/2024			**Final action:**	1/11/2024
Enactment date:	1/11/2024			**Enactment #:**	R-24-007

Title: Resolution to Appropriate Funds for Election Center Updates ($689,544.00) (8 Votes Required)

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
1/11/2024	1	City Council	Approved	

Resolution to Appropriate Funds for Election Center Updates ($689,544.00) **(8 Votes Required)**
On September 5, 2023, City Council approved the purchase of 3021/3023 Miller Road for the purpose of establishing an Election Center via resolution R-23-334. The property is in need of several immediate repairs, updates, and furnishings in preparation for the upcoming election cycle.

The property will also require on-going operational expenditures for HOA fees, cleaning, maintenance and utilities.

Budget/Fiscal Impact: It is being requested that $548,664.00 be appropriated from the General Fund fund balance to the FY24 General Fund Clerk's Office budget for the purpose of repairs, updates, and furnishings for the Election Center. It is anticipated that the City shall receive $1,000,000.00 from the State of Michigan for this and additional future updates and furnishings for the building; however, the funding has not yet been received by the City so, therefore, General Fund fund balance is being requested in the interim in order to make the Election Center operational. The General Fund shall be made whole upon receipt of the State funding.

The funding shall be used for the following items:

- $25,000.00 - new furnace, hot water heater, and appliances
- $56,071.00 - furniture and security glass treatments
- $93,819.00 - IT and security needs
- $104,745.00 - parking lot updates
- $182,069.00 - new roof
- $86,960.00 - Design and engineering services for construction

It is also being requested that $38,050.00 be appropriated from the Community Television Network Fund for design and engineering services for construction. These funds will not be replaced by state funding and will be an expense from the Community Television Network Fund.

It is further being requested that $102,830.00 be appropriated from the General Fund fund balance to the FY24 General Fund Clerk's Office budget for the purpose of on-going costs for HOA fees, cleaning, maintenance and utilities. These items will require a use of General Fund fund balance, with no expectation of offsetting revenue to cover the cost.

- $21,840.00 - HOA fees
- $4,400.00 - cleaning costs
- $33,720.00 - maintenance costs
- $20,000.00 - utilities
- $20,000.00 - Shelving and miscellaneous improvements
- $2,870.00 - Special Assessment for Capital Reserve

Prepared by: Kim Buselmeier, Financial Manager
Reviewed by: Marti Praschan, Chief Financial Officer
Reviewed by: John Fournier, Deputy City Administrator
Approved by: Milton Dohoney Jr, City Administrator

Whereas, The City of Ann Arbor has purchased the building at 3021/3023 Miller Road for the purpose of an Election Center;

Whereas, The building at 3021/3023 Miller Road is in need of immediate repairs, updates and furnishings in preparation for the upcoming election cycle; and

Whereas, The City of Ann Arbor anticipates receiving $1,000,000.00 in State funding that will pay of additional updates and furnishings and make the General Fund whole from the immediate repairs, updates and furnishings;

RESOLVED, That City Council appropriate $548,664.00 from the General Fund fund balance to the FY24 Clerk's Office General Fund budget for the purpose of immediate repairs, updates and furnishings at 3021/3023 Miller Road;

RESOLVED, That the City Council appropriate $38,050.00 from the Community Television Network Fund fund balance to the FY24 Community Television Network expenditure budget for the purpose of design and engineering services for the construction of new CTN studios;

RESOLVED, That City Council appropriate $102,830from the General Fund fund balance to the FY24 Clerk's Office General Fund budget for the purpose of ongoing operational costs at 3021/3023 Miller Road.

RESOLVED, That all amounts herein are without regard to fiscal year;

RESOLVED, That the City Administrator be authorized to take the necessary administrative actions to implement this resolution.