# Legislation Details (With Text)

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| **File #:** | 21-1328 | **Version:** | 1 | **Name:** | 7/20/21 Resolution to Approve Proposed Search Timeline, Talent Rubric, and General Process for City of Ann Arbor City Attorney Job Posting |
| **Type:** | Resolution | | | **Status:** | Passed |
| **File created:** | 7/20/2021 | | | **In control:** | City Council |
| **On agenda:** | 7/20/2021 | | | **Final action:** | 7/20/2021 |
| **Enactment date:** | 7/20/2021 | | | **Enactment #:** | R-21-276 |
| **Title:** | Resolution to Approve Proposed Search Timeline, Talent Rubric, and General Process for City of Ann Arbor City Attorney Job Posting | | | | |
| **Sponsors:** | Council Administration Committee | | | | |
| **Indexes:** | | | | | |
| **Code sections:** | | | | | |
| **Attachments:** | 1. Ann Arbor Attorney Executive Search Planning Document - 7.13.pdf, 2. Ann Arbor Attorney Talent Rubric - Admin Committee approved 7.13.pdf, 3. Ann Arbor Attorney Job Posting - Admin Committee approved 7.13.pdf | | | | |

| Date | Ver. | Action By | Action | Result |
|---|---|---|---|---|
| 7/20/2021 | 1 | City Council | Approved | Pass |

Resolution to Approve Proposed Search Timeline, Talent Rubric, and General Process for City of Ann Arbor City Attorney Job Posting
Prepared by: Stephen K. Postema, City Attorney
Approved by: Stephen K. Postema, City Attorney
Whereas, The Charter of the City of Ann Arbor requires the City Council to hire the position of City Attorney;

Whereas, The position of City Attorney is one of two positions directly reporting to the City Council and, as attorney and counsel for the City, it is a position integral to the proper functioning of the City;

Whereas, Stephen K. Postema has been employed by the City as the City Attorney since April 2003;

Whereas, The City Attorney announced on January 4, 2021 his intent to retire in 2022 and then provided a target date of retirement of April 30, 2022 to the City Administration Committee, with an exact date to be set by the City Attorney;

Whereas, The City Council recognizes that a search for a replacement may take significant time and effort;

Whereas, The City Council by Resolution R-21-208 authorized the hiring of Amy Cell to assist the City Council with the search process;

Whereas, Consultant Amy Cell has timely provided a search timeline, a job description, a talent rubric, and a salary range for the position of $180,000 to $210,000;

Whereas, The Council Administration Committee on July 13, 2021 unanimously adopted the proposed search timeline, job description, talent rubric, and salary range and recommends these to the City Council;

Whereas, This timeline has the goals of 1) identifying a suitable candidate by November 15, 2021, reaching an employment agreement with a candidate by January 10, 2022, and having the hired candidate begin work in March 2022;

Whereas, The City Council specifically intends by this timeline and process for there to be an overlap in employment between the City Attorney and the hired candidate;

RESOLVED, That the proposed search timeline and general process, the proposed job posting, the proposed talent rubric, and the salary range of $180,000 to $210,000 be adopted; and

RESOLVED, That the position of City Attorney be posted and the search for this position commence.

Sponsored by: The Council Administration Committee



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