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ICPOC Serious Incident Response Contingency Plan

Purpose

The Independent Community Police Oversight Commission’s (ICPOC) mission is to foster a transparent and mutually beneficial relationship between the Ann Arbor Police Dept and the Community at large. This is especially important when a serious incident involving AAPD has occurred. This plan defines the steps and timeframes for response to ensure that: a) information has been shared with ICPOC, b) the Community has a public forum space to know about and discuss the incident and c) both should happen in a timely and appropriate manner.

Scope (definition of “serious incident”)

1. Loss of life
2. Serious Injury, as a result of use of force by police
 - Fractures to limbs, ribs, head, or spine
 - Burns, cuts, or lacerations which are serious or affect a major portion of the body
 - Loss of any portion of the body
 - Serious internal injuries
 - Any injury caused by gunshot

- Admission to hospital (not including outpatient care following release from custody or detention)

3. Any incident which generates significant media attention and / or community protest

Action Steps

Action steps if deadly force is used by police in Ann Arbor:

1. The Chair of ICPOC is notified within 4 hours that a deadly force incident has occurred, or as soon after the incident as is possible given the circumstances.
2. Within 48 hours, the Chair and Vice Chair meet with the Police chief to discuss the incident;
3. Within 72 hours, the Commission will convene and hold a special meeting in compliance with Michigan's Open Meetings Act (OMA);
4. At or after said meeting, the commission will communicate to the public;
5. The commission is able to view police reports and any body cam footage, when legally permissible;
6. Within two weeks, the Commission will convene an additional meeting, in compliance with OMA, when necessary.

Action steps if any other serious incident as defined above, that does not include the use of deadly force occurs:

1. The Chair of ICPOC is notified within 24 hours of event that the incident has occurred, or as soon after the incident as is possible given the circumstances.
2. Within 5 days, the Chair and Vice Chair meet with Police chief to discuss the event.
3. Within 7 days, the Commission will convene and hold a special meeting in compliance with Michigan's Open Meetings Act (OMA);
4. At said meeting, the commission will communicate to the public;
5. The commission is able to view police reports and any body cam footage, when legally permissible;
6. The ICPOC meeting following the review of above information includes time specifically for the community to ask questions of the Commission.