



Legislation Details (With Text)

**File #:** 18-2031      **Version:** 1      **Name:** 12/3/18 Resolution to Improve Transparency of City Boards and Commissions

**Type:** Resolution      **Status:** Passed

**File created:** 12/3/2018      **In control:** City Council

**On agenda:** 12/3/2018      **Final action:** 12/3/2018

**Enactment date:** 12/3/2018      **Enactment #:** R-18-480

**Title:** Resolution to Improve Transparency of City Boards, Task Forces, Commissions and Committees

**Sponsors:** Elizabeth Nelson, Jeff Hayner

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
12/3/2018	1	City Council	Approved	Pass

Resolution to Improve Transparency of City Boards, Task Forces, Commissions and Committees

Reviewed by: Jacqueline Beaudry City Clerk  
Christopher Frost, Senior Assistant City Attorney

Whereas, City boards, task forces, commissions and committees deliberate and provide guidance to City Council on issues of interest to and having significant impact on residents;

Whereas, Proper advance notice of and timely reporting of the activities of City boards, task forces, commissions, and committees is necessary so that the public is both aware of and has an opportunity to participate in issues of interest; and

Whereas, MCL 15.269(3) requires that “[a] public body shall make proposed minutes available for public inspection within 8 business days after the meeting to which the minutes refer. The public body shall make approved minutes available for public inspection within 5 business days after the meeting at which the minutes are approved by the public body.”

RESOLVED, That all City boards, task forces, commissions and committees will consistently publicize agendas in advance of meetings, by the same means currently used to publicize City Council agendas;

RESOLVED, That all City boards, task forces, commissions and committees should make both proposed and approved meeting minutes available on Legistar (and any subsequent system used to publish meeting minutes) in a timely manner consistent with MCL 15.269(3);

RESOLVED, That to the extent Legistar is not currently able to publish draft minutes, the City Administrator shall inquire with the vendor as to the feasibility and cost of customization to enable such functionality and report back to City Council with a proposed course of action by the second regular City Council meeting in January, 2019; and

RESOLVED, That on or before January 22, 2019 the City Administrator will implement policies and procedures that would bring all City boards, task forces, commissions and committees into compliance with this policy by consistently providing both agendas in advance of meetings and meeting minutes in a timely manner consistent with MCL 15.269(3).

Sponsored by: Councilmembers Nelson and Hayner