Legislation Details (With Text)

File #:	17-1456	**Version:**	1	**Name:**	10/2/17 PSA for Architectural Services for Parks & Rec
Type:	Resolution			**Status:**	Passed
File created:	10/2/2017			**In control:**	City Council
On agenda:	10/16/2017			**Final action:**	10/16/2017
Enactment date:	10/16/2017			**Enactment #:**	R-17-401

Title: Resolution to Approve Three-Year Professional Services Agreements for Architectural Services for Parks & Recreation with Mitchell and Mouat Architects and Kohler Architects (NTE Annual $150,000.00 per firm)

Sponsors:

Indexes:

Code sections:

Attachments: 1. File1456Kohler RFP 17_15 PSA Work Statement.pdf, 2. File 1456Mitchell and Mouat RFP 17_15 PSA Work Statement.pdf, 3. RFP_17-15_Document.pdf

Date	Ver.	Action By	Action	Result
10/16/2017	1	City Council	Approved	Pass
10/2/2017	1	City Council		
10/2/2017	1	City Council	Postponed	Pass

Resolution to Approve Three-Year Professional Services Agreements for Architectural Services for Parks & Recreation with Mitchell and Mouat Architects and Kohler Architects (NTE Annual $150,000.00 per firm)
Attached for your review and action is a resolution to approve Professional Services Agreements with architecture firms to provide design services for capital improvements and renovation projects within the Parks & Recreation system.

Budget/Fiscal Impact: Funding for services in FY 2019 and FY 2020 will be contingent upon City Council approval of the Parks Maintenance and Capital Improvements budget

Parks & Recreation Services often requires the services of consultants to perform design and architecture work on multiple projects, including, but not limited to, renovations of existing buildings, design for new structures such as shelters and restrooms, evaluation of aging buildings, and restoration of historic structures.

Issuing RFPs and selecting consultants for each project individually is labor intensive for both the City and consultants. Pre-qualifying consultants with appropriate experience to perform the work saves valuable staff time and expedites project completion.

Pre-qualifying consultants was initially implemented nine years ago to create efficiencies and streamline the process of choosing consultants for a variety of Parks & Recreation design projects on an as-needed basis. It has proven to be very successful. Some of the projects that were completed under prior contracts with pre-qualified architecture firms include historic restoration projects at the

Kempf House, West Park, and Island Park, reports and recommendations for renovations to the Cobblestone Farm barn and house and Leslie Science & Nature Center, roof replacements at Cobblestone Farm, design drawings for Bryant Community Center addition, Gallup Park Canoe Livery renovations, and upgrades to the locker rooms at Veterans Memorial Park pool and ice arena.

Request for Proposal (RFP) #17-15 was released on July 13, 2017, and was advertised on the Michigan Inter-Governmental Trade Network as well as on the City of Ann Arbor Purchasing website. Ten firms submitted proposals. After review of qualifications and interviews, staff selected two firms, Mitchell and Mouat Architects and Kohler Architects, for the required services.

The selected firms will submit a fee proposal for each project to be designed so that staff has a basis upon which to evaluate the individual projects. Individual work statements will be issued for each project awarded to the most qualified and cost-effective consultant for that project. Each of the pre-qualified consultants understand that there is no guarantee or implied promise of any nature that any Work Statements at all will be issued and that the City is under no obligation to issue or consent to any Work Statements. Staff is recommending approval of professional services agreements (PSA) with each of these two consultants for Architecture services on an as-needed basis for a period of three years. Total expenditures per fiscal year per individual contract will not to exceed $150,000.00.

The Park Advisory Commission recommended approval of these agreements at their September 19, 2017 meeting.
Prepared by: Hilary Hanzel, Park Planner
Reviewed by: Colin Smith, Parks and Recreation Services Manager
Derek Delacourt, Community Services Area Administrator
Approved by: Howard Lazarus, City Administrator
Whereas, The City issued a Request for Proposals, RFP #17-15, to identify consultants experienced in Architecture Services for parks and recreation projects;

Whereas, Ten firms submitted proposals in response to RFP #17-15;

Whereas, Staff has selected the following two consultants to perform the type of work identified in RFP #17-15:

Mitchell and Mouat Architects
Kohler Architects

Whereas, Award of contracts for services on an as-needed basis will allow the City to expedite the architectural design and construction of improvements in the Parks and Recreation system;

Whereas, Funding is available in the approved FY2018 Parks Maintenance and Capital Improvements budget to cover the cost of these services;

Whereas, Funding for services in FY 2019 and FY 2020 will be contingent upon City Council approval of the Parks Maintenance and Capital Improvements budget; and

Whereas, The two firms comply with the requirements of the City’s Non-discrimination and Living Wage Ordinances;

RESOLVED, That City Council approve three-year Professional Services Agreements for Architecture

Services with Mitchell and Mouat Architects and Kohler Architects; and

RESOLVED, That the Mayor and City Clerk be authorized and directed to execute said Professional Services Agreements after approval as to substance by the City Administrator and approval as to form by the City Attorney for an amount not to exceed $150,000.00 per consultant per fiscal year for three years.