



Legislation Text

File #: 19-0392, **Version:** 1

Resolution to Approve a Five-Year Collaboration Agreement with Community Action Network for Operation of Bryant and Northside Community Centers (\$150,000.00 in FY2020 with 3% Annual Increases Thereafter)

Attached for your review is a resolution to approve a collaboration agreement with Community Action Network (CAN) for operation of the Bryant and Northside Community Centers.

Community Action Network (CAN) has managed and operated Bryant and Northside Community Centers for the City since 2008. The existing agreement is expiring and staff believes the prudent approach is to enter into a new collaboration agreement with CAN rather than issue an RFP for services. CAN has been the sole responder to two previous RFPs for the operation of Bryant and Northside Community Centers. More important, the service delivery relationship established over the past eleven years between the City, the community, and CAN is strong. Staff believes that CAN is the best source for the uninterrupted delivery of high quality community-directed outreach, social, and recreation services at Bryant and Northside Community Centers. Staff has ensured that this best source agreement with CAN is in compliance with the City's purchasing policies.

As part of the previous agreements, CAN evaluated the social and recreation services needs in the Bryant neighborhood and the Northside neighborhood. Based on the completed needs assessment, CAN has developed and implemented programming that focuses on providing high-quality services and community relations that met the needs of residents in the Bryant and Northside neighborhoods. We have been encouraged with CAN's progress over the past eleven years and have enjoyed a strong, collaborative relationship in helping to provide the necessary services to these two communities. Most recently, CAN and the City worked together to renovate the Bryant Community Center based on the needs and input provided by community members through CAN's programming.

The City has and will continue to meet with CAN on a regular basis to measure CAN's performance and commitment to the local communities. CAN also produces an Annual Report at the end of each fiscal year and presents periodically to the Parks Advisory Commission. Additionally, the City may request reports from CAN that could include financial data, progress on project milestones, and program of service summary, number and residency of individuals served, staffing summary and a summary of community outreach activities to gain comment / input / evaluation of the program of services to measure ongoing performance.

Key elements of the collaboration agreement include:

- Program development, community center operations, and staffing by Community Action Network.
- The City will continue to provide utilities, designated routine maintenance, non-routine maintenance and capital improvement activities.
- Administrative reviews of the Agreement, program reviews, and site reviews will be conducted by the City on a quarterly basis.

- Community Action Network will continue utilizing the Parks and Recreation Services scholarship program for Ann Arbor residents participating in programs and activities at the community centers.

Budget and Fiscal Impact: The expiring agreement is for \$130,000.00 annually. The full amount was funded through the City's General Fund. Staff is also recommending increasing the annual contract amount by \$20,000.00, as reflected in the proposed FY2020 Parks & Recreation Services General Fund budget. Additionally staff are recommending a 3% annual increase for each additional year of the agreement. Staff are also recommending an administrative renewal option at the end of the initial agreement. Based on CAN's performance during prior agreements along with the lack of responders in previous RFPs, staff feel that the renewal will help ensure uninterrupted services to the communities of Northside and Bryant.

During the previous agreement there was not an annual increase in the contract amount, yet during this time fixed costs increased and CAN has seen an increase in usage of the Community Centers. The proposed funding increase will not only address increases in fixed costs, but assist in retaining quality staff that is at the core of the services that CAN provides. The City Parks & Recreation General Fund funding amount will consequently increase from \$130,000.00 to \$150,000.00.

The five-year Collaboration Agreement is for an amount of \$150,000.00 in FY2020 with a 3% percent increase on each of the future years of the contract (FY2021 - FY 2024) contingent on Council's approval of funding for Bryant and Northside Community Centers.

The Park Advisory Commission unanimously recommended approving the agreement at the February 26, 2019 meeting.

Prepared by: Colin Smith Parks and Recreation Manager

Reviewed by: Derek Delacourt, Community Services Area Administrator

Approved by: Howard S. Lazarus, City Administrator

Whereas, Community Action Network has been operating Bryant Community Center and the Northside Community Center since January 2008;

Whereas, Community Action Network has provided excellent service for eleven years, developing an irreplaceable and indispensable knowledge of the communities it serves;

Whereas, The City desires to provide uninterrupted services undiminished in quality to these communities;

Whereas, Community Action Network has been identified as the 'best source' per City purchasing policy for continuing to provide these services;

Whereas, Community Action Network will continue to work in collaboration with the City of Ann Arbor and other community agencies to provide community-directed outreach, social, and recreation services creating community centers that serve the immediate geographic neighborhoods for the Bryant Community Center and the Northside Community Center;

Whereas, This Collaboration Agreement will continue to provide for City oversight of the Bryant Community Center and the Northside Community Center operation through regular reporting by Community Action Network to the City Parks and Recreation Services staff;

Whereas, Funds for implementation of the Collaboration Agreement for FY2020 are included in the proposed FY2020 Parks and Recreation Services General Fund budget and are planned to be budgeted in future budgets; and

Whereas, The Park Advisory Commission unanimously recommended approval of this agreement at their February 26, 2019 meeting;

RESOLVED, That City Council approve this five-year Collaboration Agreement with Community Action Network for the operation of Northside and Bryant Community Centers in an amount of \$150,000.00 for FY2020, with an 3% percent compensation increase on each of the future years of the contract, contingent on Council's approval of funding for Bryant and Northside Community Centers;

RESOLVED, That the City Administrator be authorized to renew the agreement for an additional three years provided both parties agree to an extension, subject to an escalation of the contract rates not to exceed 3% as reflected in the contract, and subject to the availability of funding in each of those years;

RESOLVED, That the Mayor and City Clerk be authorized and directed to execute said agreement after approval as to substance by the City Administrator and approval as to form by the City Attorney; and

RESOLVED, That the City Administrator be authorized to take all necessary administrative actions to implement this resolution.