



Legislation Text

File #: 18-1154, **Version:** 1

Resolution to Approve Amendment Number One to the Agreement with Morris & McDaniel, Inc. for Fire Services Promotional Testing Services (\$32,983.98) **(8 Votes Required)**

Attached for your review and approval is an Amendment to the Professional Services Agreement between the City of Ann Arbor and Morris & McDaniel, Inc. ("Amendment"). The original agreement was approved by City Council on September 6, 2016.

The Amendment will provide a total of 28 promotional tests for qualifying Fire Department members for the ranks of Battalion Chief, Captain, and Lieutenant. These 28 promotional assessments are in addition to the promotional assessments approved in the original agreement.

The original agreement was approved for \$75,000, of which only \$55,939.81 has been spent so far. The Amendment will allow testing of 28 qualifying Fire Department members, for a total of \$24,900, which adds \$5,839.81 to the original agreement. A ten percent contingency (\$8,083.98) is also being requested on the full contract amount.

Budget/Fiscal Impact: The remaining cost to be paid through the original agreement and related Amendment is \$24,900 (plus any necessary contingency), which will need to be appropriated from the City's General Fund Fund Balance to the Fire Department Fund for FY19.

Prepared By: Evelyn Algarin-Jackson, Human Resources Services Partner

Reviewed By: Robyn Wilkerson, Human Resources Director

Approved By: Howard Lazarus, City Administrator

Whereas, The City entered into an agreement with Morris & McDaniel, Inc. to administer Fire Services Promotional Testing, which was approved by City Council on September 6, 2016 ("Agreement");

Whereas, The scope and total cost of the Agreement has necessarily changed to accommodate additional tests and the attached Amendment is necessary to remove the Agreement's "Not to Exceed" price;

Whereas, Funding for the attached Amendment if available in the General Fund's Fund Balance, subject to appropriation; and

Whereas, Morris & McDaniel, Inc. complies with the City's Non-Discrimination and Living Wage Ordinances;

RESOLVED; The City Council approve the attached Amendment Number One to the Agreement with Morris & McDaniel, Inc. for Fire Services Promotional Testing to allow for additional testing services in accordance with the Amendment;

RESOLVED, That \$24,900.00 be appropriated to pay for the amount owed under the original Agreement and related Amendment from the City's General Fund Fund Balance to the Fire

Department budget for FY19 to be used without regard to fiscal year;

RESOLVED, That \$8,084.00 be appropriated from the City's General Fund Fund Balance to the Fire Department budget for FY19 as a 10% contingency of the total contract amount of \$80,840.00, to be used without regard to fiscal year;

RESOLVED; That the Mayor and City Clerk be authorized and directed to execute said Amendment after approval as to substance by the City Administrator and approval as to form by the City Attorney; and

RESOLVED; That the City Administrator be authorized to take all necessary actions to implement this resolution.