



## Legislation Text

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### Resolution to Approve Fiscal Year 2019 Fee Adjustments for Public Services Area - Engineering and Public Works

Mayor and Council, attached for your consideration and approval is the resolution approving fee adjustments for Public Services Areas -Engineering and Public Works Units for the 2019 fiscal year. The anticipated increase in revenue resulting from the fee adjustments is important to balancing expenditures and revenues in the proposed fiscal year 2019 budget.

Each year in conjunction with the preparation of the budget, Service Area/Service Units are requested to review license and fee revenues to determine if the cost of the services rendered are covered by the charges. When determining these costs, Service Units take into account increases or decreases in expenses such as: labor, material and supplies, equipment, and overhead cost. The increases are generally in the range of 1% to 5% and are for purposes of full cost recovery. In some cases where fees are proposed to be higher than the nominal, explanations are provided to give a rationale for the increase. Decreases are in the range of 3.4%-74.8% and vary more widely due to efficiency improvements, and equipment pricing fluctuations.

The Public Services Area is recommending approval of increases for activities in the Engineering and Public Works Units in order to recover fully burdened costs for ancillary services provided to the customers. These fully burdened costs were based upon estimated time spent providing the service, vehicle expenses, IT costs, materials & supplies, and the municipal service charge.

#### Engineering

- o Traffic sign & signals

#### Public Works

- o Forestry
- o Utilities
- o Meter operations and maintenance
- o Solid Waste

Staff requests your approval of the proposed fee adjustments.

Prepared by: Marti Praschan, Chief of Staff

Reviewed by: Craig Hupy, Public Services Area Administrator

Approved by: Howard S. Lazarus, City Administrator

Whereas, All Service Areas of the city government review their fees each year as part of the budget process;

Whereas, The Public Services Area Service Units have reviewed all of their fees as part of the FY 2019 budget submittal;

Whereas, Fees in Engineering and Public Works Units were found to not be recovering fully burdened costs to provide services;

Whereas, Various fees have been newly created to reimburse costs for services provided;

Whereas, Some fees have been removed as services are no longer offered or the manner in which the service is being provided has changed; and

Whereas, Fees were reduced to reflect actual costs;

RESOLVED, The fees in the Public Services Service Engineering and Public Works Units be adjusted according to the attached schedules;

RESOLVED, That the attached fee adjustments become effective July 1, 2018; and

RESOLVED, That City Council authorizes the City Administrator to take necessary administrative actions to implement this resolution.