



Legislation Text

File #: 24-0727, **Version:** 1

Resolution to Approve a Professional Services Agreement with 4 LEADERS, LLC (\$180,000.00) and to Appoint Sue McCormick as Interim Public Services Area Administrator

Attached for your consideration is a resolution to approve a Professional Services Agreement between the City and 4 LEADERS, LLC for Interim Public Services Area Administrator services in the amount of \$180,000.00 and to appoint Sue McCormick as Interim Public Services Area Administrator. The search process is currently underway for a new Public Services Area Administrator. This agreement is necessary to continue services until a permanent Public Services Area Administrator is appointed.

Budget/Fiscal Impact: Funding for this agreement is available in the approved FY24 and proposed FY25 Public Services Area operations and maintenance budget due to position vacancies.

4 LEADERS, LLC complies with the requirements of the City's non-discrimination and living wage ordinances.

Prepared by: Milton Dohoney Jr., City Administrator

Reviewed by: Michelle Landis, Senior Assistant City Attorney

Approved by: Milton Dohoney Jr., City Administrator

Whereas, Former Public Services Area Administrator Brian Steglitz retired from the City of Ann Arbor effective April 26, 2024;

Whereas, In accordance with Ann Arbor City Code Section 1:317, the City executed an emergency contract with 4 LEADERS, LLC for Sue McCormick to serve as a Senior Advisor for Public Services during this transitional period pending City Council consent to her appointment as Interim Public Services Area Administrator;

Whereas, 4 LEADERS, LLC complies with the requirements of the City's non-discrimination and living wage ordinances;

Whereas, Funding for this agreement is available in the approved FY24 and proposed FY25 Public Services Area operations and maintenance budget due to position vacancies;

Whereas, The permanent Public Services Area Administrator search process is underway;

Whereas, Section 1:102(1) of Ann Arbor City Code allows the City Administrator to designate an Acting Service Area Administrator (also known as Interim Service Area Administrator) when there is a vacancy;

Whereas, Section 12.14(b) of the Charter provides that a Service Area Administrator vacancy must be filled within 30 days (provided Council may extend that time period by resolution for 60 days), in the manner provided for making the original appointment;

Whereas, Section 12.1(b) of the Ann Arbor City Charter provides that the Public Services Area Administrator shall be appointed by the City Council on recommendation of the City Administrator; and

Whereas, Sue McCormick is highly qualified to serve as Interim Public Service Administrator and having previously served in that role, and is recommended to City Council by the City Administrator for appointment as Ann Arbor's Interim Public Services Area Administrator;

RESOLVED, That City Council does hereby appoint Sue McCormick as the City of Ann Arbor Interim Public Services Area Administrator;

RESOLVED, That City Council directs the City Administrator to take all the necessary steps to effect the transition;

RESOLVED, That City Council approves a Professional Services Agreement with 4 LEADERS, LLC in the amount of \$180,000.00 to provide the individual services of Sue McCormick as Interim Public Services Area Administrator (the "Agreement");

RESOLVED, That the Mayor and City Clerk are authorized to sign the Agreement, which has been approved as to substance by the City Administrator and approved as to form by the City Attorney; and

RESOLVED, That the City Administrator is authorized to take all appropriate actions to implement this resolution, including signing all necessary documents and sub-agreements.