



## Legislation Text

---

**File #:** 20-1494, **Version:** 1

---

Resolution to Approve Amendment Number 1 to the Priority Based Budgeting Agreement with Resource Exploration, LLC for Additional Services (\$22,500)

On June 19, 2019, City Council approved a contract with Resource Exploration, LLC for Priority Based Budgeting software and consulting. The original contract was for development of a Priority Based Budgeting process that included developing a program inventory of city services, calculating the costs for each program, scoring each program against Council priorities, and prioritizing the programs and resources.

This resolution seeks approval for an amendment to the contract with Resource Exploration, LLC for additional services that exceed the scope of the original contract. Staff recommends amending the contract to include services for a Priority Based Budgeting (PBB) Insights workshop with staff (\$9,000), an external Present PBB website that displays the results of the PBB project to the public (\$10,000), an additional metrics module and a results-centric metrics workshop (\$3,500), and professional services for a presentation to Council at the December workshop (\$0).

Budget/Fiscal Impact: The total cost for these additional services with Resource Exploration, LLC in the amount of \$22,500 is available in the FY21 General Fund Financial Services budget.

Prepared by: Kim Buselmeier, Budget & Finance Supervisor

Reviewed by: Matthew Horning, Interim Chief Financial Officer

Approved by: Tom Crawford, City Administrator

Whereas, To continue with the Priority Based Budgeting project, additional services are needed from Resource Exploration, LLC;

Whereas, Funding is available for the contract amendment in the FY21 General Fund Financial Services budget; and

Whereas, The attached Amendment Number 1 to the Priority Based Budgeting Agreement with Resource Exploration, LLC ("Amendment No. 1") provides for such additional services at a cost of \$22,500;

RESOLVED, That City Council approve Amendment No. 1 in the amount of \$22,500;

RESOLVED, That the Mayor and City Clerk be authorized and directed to execute said Amendment No. 1 after approval as to substance by the City Administrator and approval as to form by the City Attorney;

RESOLVED, That the City Administrator be authorized to take all necessary actions to implement this resolution including execution of any authorized renewals and any changes or amendments that do not exceed the amounts authorized herein.