Legislation Text

File #: 20-0546, **Version:** 1

Resolution to Approve the Purchase of Street Sign Posts, Sleeves, and Bases from Unistrut ($27,620.00, ITB #4622)
Attached for your review and approval, please find a resolution to authorize the purchase of 800 street sign posts, as well as 600 sleeves and 200 bases needed to mount them, from Unistrut in the amount of $27,620.00. These materials will be used in new street sign installations and as replacements for when sign posts are damaged or no longer functional.

Unistrut was chosen via a competitive bidding process consistent with the City of Ann Arbor's procurement policy, ITB #4622. Two bids were received: Unistrut's bid was $27,620.00; Lightle Enterprise's bid was $41,470.00.

The bid allows for the same pricing for either an annual bulk order of the above mentioned quantitates; as well as, multiple orders placed per year. The bid prices are firm for a period of one year, and include two additional one year periods not to exceed three years in total.

Budget/Fiscal Impact: The funding for this purchase is included in the Engineering/Transportation Service Unit FY 20 approved Operations and Maintenance Budget and appropriate capital budgets and will be available in subsequent annual budgets if so approved by Council.
Prepared by: Raymond Hess, Transportation Manager
Reviewed by: Craig Hupy, Public Services Area Administrator
Approved by: Tom Crawford, Interim City Administrator
Whereas, The City must maintain an inventory of street sign posts in order to install new sign posts and to repair or replace sign posts in an expeditious fashion;

Whereas, The City followed the established procurement process to solicit bids for street sign posts, sleeves, and bases, ITB #4622;

Whereas, The City received a quote from Unistrut to provide 800 street sign posts, 600 sleeves, and 200 bases at a cost of $27,620.00;

Whereas, Unistrut complies with the City's Non-Discrimination Ordinance; and

Whereas, Sufficient funds are included in the Engineering/Transportation Service Unit FY 20 approved Operations and Maintenance Budget and appropriate capital budgets and will be available in subsequent annual budgets if so approved by Council;

RESOLVED, That City Council approves a purchase order to Unistrut in the amount of $27,620.00 for the purchase of 800 street sign posts, 600 sleeves, and 200 bases;

RESOLVED, That City Council authorize the option to extend the contract under the same terms and conditions for two additional one year periods subject to the annual appropriation of funds; and

RESOLVED, That City Council authorize the City Administrator or designee to take the necessary administrative actions to implement this resolution.

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