



Legislation Text

File #: 09-0837, **Version:** 1

Resolution to Amend FY 2010 Historic District Application Fees for the Community Services Area Attached for your consideration and approval is a resolution authorizing FY 2010 fee adjustments for Historic Preservation application fees in the Community Services Area.

On May 18, 2009, Council approved fee adjustments for Planning and Development Services per Resolution R-09-202. These fee adjustments included a \$40.00 Historic District application fee for administrative review and a \$500.00 application fee for work requiring HDC approval. On July 6, 2009, Council rescinded the \$500.00 application fee for projects that require HDC approval and assigned a \$40.00 fee to all applications and requested that staff research and develop a graduated Historic District application fee schedule for Council consideration by the first Council meeting in September per Resolution R-09-275.

The proposed graduated application fee schedule generally reflects higher fees for projects that require more staff time and lower fees for projects that have limited staff review. Costs for review of commercial applications are fully covered by these proposed fees, while fees for residential work have been reduced to be less burdensome to property owners. In addition, fees for a) demolition of non-contributing structures and 2) relocation of non-contributing structures are below review costs to encourage compliance with City codes and to further health and safety goals.

The budget impact of these revised fees is anticipated to be a reduction of \$13,250 in revenue for FY 2010. Staff will continue to monitor the impacts of this anticipated loss in revenue and make appropriate expense adjustments throughout FY 2010.

The Historic Preservation program is staffed by a City Planner and Administrative Support Specialist. The proposed fee schedule factored all expenses incurred for the Historic Preservation program, including personnel, training, printing and advertising. Historic Preservation fees of other municipalities (see attached comparison) were also considered, many of which do not charge for application review in order to encourage compliance, further preservation goals and aid owners of historic properties.

Staff is recommending that City Council approve the fee adjustments.

Prepared by: Kelli McKinnon, Community Services Financial Manager, Jill Thacher, City Planner and Wendy Rampson, Interim Planning & Development Services Manager

Reviewed by: Jayne Miller, Community Services Administrator

Whereas, On May 18, 2009 Council approved FY 2010 fees for Planning and Development Services, including Historic District application fees per Resolution R-09-202; and

Whereas, On July 6, 2009 Council rescinded the \$500.00 application fee for work requiring HDC approval and applied a \$40.00 application fee to all Historic District work applications, to cover those requiring staff approval and those requiring HDC approval and directed City staff to develop a graduated Historic District application fee schedule for Council consideration by the first Council

meeting in September per Resolution R-09-275;

RESOLVED, That Council approve the amended FY 2010 Historic District application fees according to the attached fee schedule; and

RESOLVED, That the attached fee schedule become effective immediately.