



Legislation Text

File #: 10-1216, **Version:** 1

Resolution to Approve a Purchase Order to Kentwood Office Furniture LLC for Refurbished Furnishings & Equipment for the 15th Judicial District Court and to Approve a Budget Amendment for that Purpose (\$39,000.00) **(8 Votes Required)**

This resolution seeks Council approval to issue a purchase order in an amount not to exceed Thirty Nine Thousand Dollars (\$39,000.00) to Kentwood Office Furniture LLC for refurbished furnishings & equipment necessary for the operation of the Court in the Ann Arbor Municipal Center (the "AAMC"), and for Council approval for a budget allocation for that purpose.

The Court's rationales for this resolution are related in the Court's memo to the Mayor and Council Members dated November 13, 2010 (attached).

That memo relates a proposed expenditure of approximately \$37,500.00. This resolution requests \$39,000.00, representing an increase of approximately \$1,500.00 to cover any furnishing contingencies. Note, however, that the resolution is in a "not-to-exceed" format and, barring any contingencies, the Court intends to acquire refurbished furnishings in an amount consistent with the November 13 memo.

Kentwood Office Furniture LLC received Living Wage and Contract Compliance approval on November 16, 2010.

Prepared by: Keith Zeisloft, Court Administrator, 15th Judicial District Court

Approved by: Roger W. Fraser, City Administrator

Whereas, The 15th Judicial District Court will relocate from the Washtenaw County Courthouse to the Ann Arbor Municipal Center, at which time the Court's tenancy in the Washtenaw County Courthouse will terminate;

Whereas, upon termination of the tenancy the Court will no longer enjoy the use of furnishings & equipment owned by Washtenaw County and necessary for the effective operation of the Court;

Whereas, the Court does not possess appropriate and necessary replacement furnishings & equipment in the Court's own inventory;

Whereas, it is in the public interest to acquire certain furnishings at a competitive cost from the refurbished market; and

Whereas, funding for necessary refurbished furnishings & equipment is not in the Court's FY11 budget;

RESOLVED, That City Council approve an amendment increasing the Court's FY11 budget in the amount of \$39,000.00;

RESOLVED, That City Council approve issuance of a purchase order to Kentwood Office Furniture LLC in an amount not to exceed \$39,000.00 for refurbished furnishings & equipment necessary for Court operations in the Ann Arbor Municipal Center; and

RESOLVED, That City Council authorize the City Administrator to take all necessary administrative actions to implement this Resolution.