



Legislation Text

File #: 18-1119, **Version:** 1

Resolution to Approve a Purchase Order for Annual Maintenance and Support of TRAKiT System to Superior, LLC for FY2019 (\$46,321.93)

Attached for your review and consideration is a resolution to approve a purchase order in the amount of \$46,321.93 to Superior, LLC ("Superior") for the renewal of TRAKiT Software annual maintenance and support for FY2019.

Budget/Fiscal Impact: This expenditure is planned and budgeted in the approved FY2019 Information Technology Services Unit budget. There are no additional funds being requested.

TRAKiT allows city personnel to utilize a fully integrated and automated system for the entire land development process from initial concept through post occupancy compliance. TRAKiT features a variety of workflow processes that assist in tracking applications for permits for projects and individual permits, reviews by the various Service Units (Engineering, System Planning, etc.) and related approval processes. TRAKiT Software also keeps a transaction history for all procedures that happen within any of the Building and Development permitting processes, providing an audit trail.

It is imperative to maintain the maintenance and support agreement with Superior in order to receive periodic product updates and maintain technical support for the software.

Superior complies with the requirements of the City's Non-discrimination and Living Wage Ordinances.

Prepared by: Joshua Baron, ITSU Applications Delivery Manager

Reviewed by: Tom Shewchuk, ITSU Director

Tom Crawford, Financial Services Area Administrator and CFO

Approved by: Howard S. Lazarus, City Administrator

Whereas, Renewing annual maintenance and support with Superior, LLC ("Superior") for the TRAKiT System is necessary to receive application updates and maintain technical support;

Whereas, Superior complies with the requirements of the City's Non-discrimination and Living Wage Ordinances; and

Whereas, Funding for the FY2019 annual maintenance and support for Superior's TRAKiT System is budgeted for and available in the FY2019 Information Technology Services Unit budget;

RESOLVED, That City Council approve a purchase order for annual maintenance and support of the TRAKiT system, as described in the attached quote, to Superior, LLC for FY2019 in the amount of \$46,321.93; and

RESOLVED, That the City Administrator be authorized to take all necessary actions to implement this Resolution regardless of Fiscal Year.