



Legislation Text

File #: 20-1433, **Version:** 2

Resolution to Approve Amendment No. 2 to the General Services Agreement with Utilities Instrumentation Service for Electrical and Instrumentation Services (\$160,000.00)

This memorandum and resolution requests approval of Amendment No. 2 to the general services agreement for electrical and instrumentation services with Utilities Instrumentation Service (UIS) for an additional \$160,000.00 through the duration of the Contract (October 2022). Council approved a General Services Agreement for \$120,000.00 as part of Resolution No. R-19-424.

In August 2019, the City issued a request for proposals to award one contract for electrical and instrumentation services for a total of up to \$120,000.00 through October 2022. The scope of work involves transformer testing, infrared testing of switchgear, testing of medium voltage breakers at City substations and generators, programming and calibration of instrumentation, Supervisory Control And Data Acquisition (SCADA) support and troubleshooting, Programmable Logic Controller (PLC) programming, and tuning and testing of dam and hydroelectric generator controls.

In March of 2019, the Council approved Amendment No. 1 in the amount of \$1,280,000.00 to cover electrical and instrumentation services specifically tied to the project of rehabilitating the filter pipe gallery equipment and instrumentation that was damaged in a flood in September of 2019. The project scope and associated budget associated with Amendment No. 1 has been reviewed, negotiated and approved by the City's insurance carrier, AIG, for reimbursement. Amendment No. 1 budget is not intended to be used for general on-site electrical and instrumentation services.

The Water Treatment Services Unit (WTSU) has the need for supplementary onsite electrical and instrumentation support services due to the vacancy of an instrumentation and controls technician, and on-going support services needed to service and maintain various equipment and instrumentation at the Water Treatment Plant, five pump stations, three well houses, two hydroelectric dam facilities, two recreational dams, as well as distribution system valves and meters. The requested amount was determined based on forecasted electrical and instrumentation support services needs and work assignments.

Therefore, it is recommended that City Council approve Amendment No. 2 to the General Services Agreement with UIS, to provide additional electrical and instrumentation support services for the remaining life of the Contract.

Utilities Instrumentation Service complies with the City's Living Wage and Non-discrimination Ordinances.

Budget/Fiscal Impact: These services are to be funded from the approved FY21 Water Supply System, Park Maintenance and Capital Improvements, and General Fund Operating and Capital budgets, or appropriate budget for which services are rendered. Services for FY22 will be funded from the appropriate budgets for these fiscal years if so approved by Council.

Prepared by: Mike Switzenberg, Water Utilities Maintenance Supervisor, WTSU

Reviewed by: Brian Steglitz, WTSU Manager

Reviewed by: Craig Hupy, Public Services Area Administrator

Approved by: Tom Crawford, Interim City Administrator

Whereas, The Water Treatment Services Unit is seeking to amend the General Services Agreement with Utilities Instrumentation Service because the Contract balance is projected to be exhausted prior to the expiration of the Contract;

Whereas, Additional funds are necessary to maintain the function and operation of critical Water Treatment Services electrical and instrumentation infrastructure;

Whereas, Utilities Instrumentation Service is qualified to perform the specified work and provided competitive pricing;

Whereas, The Water Treatment Services Unit has a need for additional onsite support due to the vacancy of key personnel;

Whereas, Funding is available in the approved FY21 Water Supply System, Park Maintenance and Capital Improvements, and General Fund Operating and Capital budgets;

Whereas, Services for FY22 will be funded from the appropriate capital or operating budgets for these fiscal years if so approved by Council; and

Whereas, Utilities Instrumentation Service complies with the City's Living Wage and Non-Discrimination ordinances.

RESOLVED, That Amendment No. 2 to the General Services Agreement with Utilities Instrumentation Service is approved in the amount of \$160,000.00;

RESOLVED, That the Mayor and City Clerk are authorized and directed to execute the contract for services after approval as to substance by the City Administrator and approval as to form by the City Attorney; and

RESOLVED, That the City Administrator be authorized to take the necessary administrative actions to implement this resolution.