



## Legislation Text

---

**File #:** 14-1102, **Version:** 2

---

Resolution to Approve a Professional Services Agreement with Materials Testing Consultants, Incorporated for Material Testing Services - Stone School Road Improvements Project (\$97,720.00) Attached for your consideration, please find a resolution to approve a Professional Services Agreement (PSA) with Materials Testing Consultants, Incorporated (MTC) in the amount of \$97,720.00 for material testing services for the subject project.

Funding for this project is available in the approved FY 2015 Capital Budget as indicated in the Stone School Road Improvements project resolution.

In January of this year, the City received proposals in response to Request for Proposal (RFP) No. 884 from several material testing firms for the upcoming construction season's needed material testing work. The RFP had required each consultant to submit a statement of qualifications, fee schedule, and resumes of personnel that it proposed were qualified and available to work on our projects.

Based upon a review of the proposals, the fee schedule, and staffing plan it was decided that MTC was the most qualified firm to work on the Stone School Road Improvements Project and is recommended for approval.

MTC received Human Rights approval on June 9, 2014 and Living Wage approval on May 2, 2014.

Prepared by: Nicholas S. Hutchinson, P.E., City Engineer

Reviewed by: Craig Hupy, Public Services Area Administrator

Approved by: Steven D. Powers, City Administrator

Whereas, It is necessary to retain the services of a professional material testing firm to perform the needed material testing and inspection services for the Stone School Road Improvements Project;

Whereas, The professional engineering firm of Materials Testing Consultants, Inc., of Grand Rapids, Michigan has submitted to the City a proposal for the necessary services, setting forth the services to be performed by said firm, and the payments to be made by the City therefore, all of which are agreeable to the City; and

Whereas, Material Testing Consultants, Inc. received Human Rights approval on June 9, 2014 and Living Wage approval on May 2, 2014;

RESOLVED, That a professional services agreement with Materials Testing Consultants, Inc. in the amount of \$97,720.00 be approved;

RESOLVED, That the Mayor and City Clerk be authorized and directed to execute said agreement, after approval as to form by the City Attorney and approval as to substance by the City Administrator;

RESOLVED, That a contract contingency in the amount of \$10,000.00 be established within the existing project budget and that the City Administrator be authorized to approve amendments to Materials Testing Consultants, Inc.'s professional services agreement up to \$10,000.00 in order to

satisfactorily complete the project; and

RESOLVED, That the City Administrator be authorized to take the necessary administrative actions to implement this resolution.