



Legislation Text

File #: 19-1023, **Version:** 1

Resolution to Approve Purchase of Sodium Hexametaphosphate (SHMP) for Water Treatment Plant Services from Carus Corporation, Bid No. ITB-4582 (estimated \$34,600.00/year)

This resolution seeks approval to purchase approximately 40,000 pounds Sodium Hexametaphosphate (SHMP), at \$86.50/hundred pounds (cwt). The Water Treatment Services Unit uses SHMP to stabilize the water after softening to prevent interruption of the filtering process. The estimated total cost of this chemical is \$34,600.00 for FY20.

Carus Corporation submitted the lowest responsible bid among 6 bidders (see attached). Staff recommends Council accept the bid and award a purchase order to Carus Corporation. Staff also recommends that the City Administrator be authorized to issue purchase orders for up to 3 additional 1-year periods, with price increases consistent with the federal producer price index (PPI).

Funds are budgeted in the FY20 Operations and Maintenance Budget for the Water Supply System Fund.

Prepared by: Sarah Page, Drinking Water Quality Manager, Water Treatment Services

Reviewed by: Craig Hupy, Public Services Area Administrator

Approved by: Howard S. Lazarus, City Administrator

Whereas, The Water Treatment Services unit uses Sodium Hexametaphosphate (SHMP) in its water stabilization process;

Whereas, Carus Corporation's bid to provide the City SHMP was the lowest responsible bid in response to ITB-4582; and

Whereas, Carus Corporation complies with the requirements of the Non-Discrimination Ordinance;

RESOLVED, That the City Council accepts Carus Corporation's bid of \$86.50/hundred pounds of Sodium Hexametaphosphate (SHMP) in accordance with the terms of Bid No. ITB-4582;

RESOLVED, The City Administrator be directed to approve and issue a purchase order to Carus Corporation for SHMP at a projected cost of \$34,600;

RESOLVED, The City Administrator be authorized to reissue purchase orders for up to 3 more 1-year periods, subject to availability of funding and limited to the price escalation clause in the ITB; and

RESOLVED, The City Administrator be authorized to take the necessary administrative actions to implement this resolution.