



Legislation Text

File #: 24-0945, **Version:** 1

Resolution to Amend a Purchase Order with MacQueen Equipment, LLC of Lake Orion, Michigan, for Street Sweeper Rentals (\$105,283.00)

On August 7, 2023, City Council approved Resolution R-23-282 which authorized issuance of a purchase order in the amount of \$103,740.00 to MacQueen Equipment for the rental of street sweepers under the MI Deal cooperative purchasing contract #071B7700091. These street sweeper rentals are used by Street Maintenance of the Public Works Area for the leaf program.

A \$30,000.00 contingency was included in the \$103,740.00 purchase authorization to cover additional rental time for the sweepers and additional costs under the rental agreement for damages and replacement of wearable items (primarily brooms). Street Maintenance kept two of the sweepers for an additional month as the weather conditions extended the leaf collection last fall. This extended rental of the two sweepers used up most of the \$30,000.00 contingency, not leaving adequate funds to cover any damage and wearable replacements. These costs are not known until after the sweepers have been returned and are the cause of the request for this purchase order amendment.

Additional funds in the amount of \$1,543.00 are requested, bringing the amended purchase order total to \$105,283.00.

Budget/Fiscal Impact: Funding for this increase is available in the approved FY2024 Storm Water Fund and FY2024 Solid Waste Fund Operations and Maintenance Budgets.

MacQueen Equipment complies with the City's Conflict of Interest and Non-Discrimination ordinance requirements.

Prepared by: CJ Stegink, Fleet Supervisor
Matthew J. Kulhanek, Fleet and Facilities Unit Manager

Reviewed by: John Fournier, Deputy City Administrator

Approved by: Milton Dohoney Jr., City Administrator

Whereas, On August 7, 2023 City Council approved Resolution R-23-282 which authorized a purchase order with MacQueen Equipment in the amount of \$103,740.00 for street sweeper rentals for FY2024;

Whereas, As a result of two street sweepers being rented for an additional month and contractual rental costs for damage and wearable items, the approved purchase authorization of \$103,740.00, including contingency, will not cover the costs in full;

Whereas, An additional amount of \$1,543.00 is needed to amend the purchase order to address this deficiency;

Whereas, MacQueen Equipment complies with the City's Conflict of Interest and Non-Discrimination ordinance requirements; and

Whereas, Adequate funding for the amended purchase orders is available in the approved FY2024 Storm Water Fund and FY2024 Solid Waste Fund Operations and Maintenance Budgets;

RESOLVED, That the City Council approve an amendment to the MacQueen Equipment purchase order #24-0228, increasing the amount by \$1,543.00 to an amended total of \$105,283.00; and

RESOLVED, That the City Administrator be authorized to take all necessary actions to implement this resolution.