



Legislation Text

File #: 15-1515, **Version:** 1

Resolution to Authorize an As-Needed Services Purchase Order with Belfor Property Restoration for Cleaning and Sanitation Services for Sanitary Sewer Backups, Bid No. ITB-4410 (\$50,000.00/Year) Attached is a resolution to authorize a service purchase order with Belfor Property Restoration for cleaning and sanitation services for sanitary sewer backups at private properties.

The City of Ann Arbor contracts for basement cleaning and sanitation services after a sanitary sewer backup that results from a blockage or a surcharge in city owned and maintained sanitary sewer. The offered services will include sanitation and debris removal, but will not include repair or restoration to the property.

The Public Services Area solicited bids, ITB-4410, for emergency cleaning and sanitation services with a contract period of January 1, 2016 through December 31, 2018 and Belfor Property Restoration Services was the lowest responsible bidder. Three other companies responded to the Invitation to Bid: Modernistic, Du-All Cleaning Inc., and MBCM, Corp. The bids of Du-All Cleaning Inc and MBCM, Corp. were incomplete and so were disqualified.

The contract for services may be renewed for two (2) additional one (1) year periods, subject to the availability of funding.

Belfor Property Restoration Services complies with the City's non-discrimination and Living Wage ordinances.

Budget Impact:

Funds are available in the FY16 approved Sewage Disposal System operations and maintenance budget. Future contract years are subject to City Council approval of the annual budget appropriation. The contract is an as-needed services contract and as such, no minimum amount is guaranteed.

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Reviewed by: Craig Hupy, Public Services Area Administrator

Approved by: Tom Crawford, Interim City Administrator

Whereas, The City contracts for basement cleaning and sanitation services after sanitary sewer backups that result from a blockage or a surcharge in city owned and maintained sanitary sewers;

Whereas, The City prepared an Invitation to Bid that was advertised on BidNet;

Whereas, Belfor Property Restoration Services is the lowest responsible bidder (Bid No. ITB-4410);

Whereas, Belfor Property Restoration Services, complies with the City's non-discrimination and living wage ordinances; and

Whereas, Funds are available in the FY16 Sewage Disposal System operations & maintenance

budget for cleaning and sanitation services and the remainder of the contract will be funded in future budget years, if so approved by City Council.

RESOLVED, That Council approve and authorize the issuance of an on-call service purchase order to Belfor Property Restoration Services for an amount not to exceed \$50,000.00 per year for property cleaning and sanitizing services;

RESOLVED, That Council authorize the City Administrator to renew the services contract for up to two (2) one (1) year periods if agreeable by both the City and Belfor Property Restoration Services, subject to the annual approval of funds; and

RESOLVED, That the City Administrator be authorized to take the necessary administrative actions to implement this resolution.