



Legislation Text

File #: 24-0871, **Version:** 1

Resolution to Appropriate Funds for the Carlisle Wortman Contract for Building Plan Review and Inspection Services (\$100,000.00) **(8 Votes Required)**

The City has contracted with Carlisle Wortman, Inc., as a third-party plan review and construction inspection service provider.

This resolution requests additional fund appropriation from the construction fund to cover extra hours needed for plan review and inspections to meet service demands through the end of FY24 and the remainder of the contract ending July 1, 2024.

The increased demand for trade inspections associated with large construction projects will deplete the existing budget before the end of the fiscal year.

Budget/Fiscal Impact: The Building and Rental Service Manager is requesting to amend the FY24 budget for the Construction Fund by \$100,000.00. This appropriation request will cover all the anticipated costs for reviewing commercial plans and performing trade inspections on major construction projects.

Prepared by: Lisha Turner-Tolbert, Building and Rental Services Manager

Reviewed by: Derek Delacourt, Community Services Area Administrator

Approved by: Milton Dohoney, City Administrator

Whereas, The Building and Rental Service Manager has requested an appropriation of \$100,000.00 to cover third-party plan review and trade inspection costs through a current contract;

Whereas, The City has contracted with Carlisle Wortman for third-party plan review, inspection, and administrative services;

Whereas, The City has a need to continue third-party services to meet service demands for plan review and trade inspections for major construction projects underway through the end of the FY24; and

Whereas, Funding is available but unbudgeted in the Construction Code Fund for the necessary additional services;

RESOLVED That the City Council approve and appropriate \$100,000.00 from the FY24 Construction Code Fund fund balance to the FY24 Construction Code Fund expenditure budget for additional service costs for third-party plan review and trade inspections; and

RESOLVED, That the City Administrator be authorized to take the necessary administrative actions to implement this resolution.