



Legislation Text

File #: 16-0110, **Version:** 2

Resolution to Award a Contract with CB&I Environmental & Infrastructure, Inc., for Organics Management Plan (\$204,690.00) and Contingency (\$20,469.00) (RFP No. 951) and Appropriate Funds from Solid Waste Fund Fund Balance (\$125,159.00) **(8 Votes Required)**

Attached for your consideration is a resolution to approve a contract with CB&I Environmental & Infrastructure, Inc., for professional services to develop a comprehensive Organics Management Plan for the City. In May of 2015, City Council amended the FY16 Solid Waste Operating and Maintenance Budget (Resolution R-15-169) with a \$100,000.00 increase from the Solid Waste Fund fund balance to develop a Comprehensive Organics Management Plan for City Council to consider, including funding and program recommendations. Recognizing that this plan will be the foundation to what could become a new major program for the City requiring significant resources, staff determined that outside resources are needed to develop this plan.

The City issued RFP No. 934 to solicit proposals from consultant firms to perform this work. This RFP was promoted to environmental consultants, and was posted on BidNet. Only one proposal was received. Staff then reassessed the original RFP, rewrote the scope of work to include more clearly defined and detailed goals and tasks, and issued it under RFP No. 951. The City received two proposals in response to this second RFP and interviewed both respondents. Based on the proposal review and interviews, CB&I Environmental & Infrastructure, Inc. was found to meet the needs and requirements identified in the RFP, and was selected based on the quality of their work plan and related experience.

This project will review a comprehensive range of criteria that will be considered in evaluating options and developing recommendations to initiate a comprehensive organics management program in the City, including: diversion potential; costs; convenience for residents and businesses; community acceptance; and best practices/experience in other communities. The contract includes community engagement as a primary element of the Organics Management Plan, and includes a stakeholder participation plan in the scope of work.

Budget/Fiscal Impact

The approved FY16 Solid Waste Operations and Maintenance budget includes \$100,000.00 in funding for this work, so the remaining funding for this contract and contingency (\$125,159.00) is to be appropriated from the Solid Waste Fund fund balance.

Sustainability Framework

This work will further the Responsible Resource Use goals of the City's Sustainability Framework.

Prepared by: Christina Gomes, Solid Waste and Recycling Program Coordinator

Reviewed by: Craig Hupy, Public Services Area Administrator

Approved by: Tom Crawford, Interim City Administrator

Whereas, Ann Arbor City Council directed City staff (Resolution R-15-169) to develop a Comprehensive Organics Management Plan, including funding and program recommendations, coordinated through the Environmental Commission to engage the wider community;

Whereas, RFP (Request for Proposal) No. 951 was issued to procure outside resources needed to develop this plan;

Whereas, CB&I Environmental & Infrastructure, Inc., has been selected to provide these services based on their work plan and fees in response to the RFP;

Whereas, CB&I Environmental & Infrastructure, Inc., complies with the City's Non-Discrimination and Living Wage Ordinances; and

Whereas, Funding for this work is available in the approved the FY16 Solid Waste Fund Operating Budget (\$100,000.00) and Solid Waste Fund fund balance (\$125,159.00);

RESOLVED, That the City Council appropriates \$125,159.00 from the Solid Waste Fund fund balance to the FY16 Solid Waste Fund Operating Budget for the development of a Comprehensive Organics Management Plan;

RESOLVED, That the City Council approves a contract with CB&I Environmental & Infrastructure, Inc. for Material Recycling Facility Contract Development in the amount of \$204,690.00;

RESOLVED, That a contingency in the amount of \$20,469.00 (10%) be established and that the City Administrator be authorized to approve amendments to the contract with CB & I Environmental & Infrastructure, Inc., not to exceed the contingency amount;

RESOLVED, That the funding for the contract and the contingency amount be made available without regard to fiscal year;

RESOLVED, That the Mayor and City Clerk be authorized and directed to execute the agreement for services after approval as to substance by the City Administrator and approval as to form by the City Attorney; and

RESOLVED, That the City Administrator be authorized to take all necessary administrative actions to implement this resolution, including the authority to approve amendments within the contingency amount.