



Legislation Details (With Text)

**File #:** 21-1328      **Version:** 1      **Name:** 7/20/21 Resolution to Approve Proposed Search Timeline, Talent Rubric, and General Process for City of Ann Arbor City Attorney Job Posting

**Type:** Resolution      **Status:** Passed

**File created:** 7/20/2021      **In control:** City Council

**On agenda:** 7/20/2021      **Final action:** 7/20/2021

**Enactment date:** 7/20/2021      **Enactment #:** R-21-276

**Title:** Resolution to Approve Proposed Search Timeline, Talent Rubric, and General Process for City of Ann Arbor City Attorney Job Posting

**Sponsors:** Council Administration Committee

**Indexes:**

**Code sections:**

**Attachments:** 1. Ann Arbor Attorney Executive Search Planning Document - 7.13.pdf, 2. Ann Arbor Attorney Talent Rubric - Admin Committee approved 7.13.pdf, 3. Ann Arbor Attorney Job Posting - Admin Committee approved 7.13.pdf

Date	Ver.	Action By	Action	Result
7/20/2021	1	City Council	Approved	Pass

Resolution to Approve Proposed Search Timeline, Talent Rubric, and General Process for City of Ann Arbor City Attorney Job Posting

Prepared by: Stephen K. Postema, City Attorney

Approved by: Stephen K. Postema, City Attorney

Whereas, The Charter of the City of Ann Arbor requires the City Council to hire the position of City Attorney;

Whereas, The position of City Attorney is one of two positions directly reporting to the City Council and, as attorney and counsel for the City, it is a position integral to the proper functioning of the City;

Whereas, Stephen K. Postema has been employed by the City as the City Attorney since April 2003;

Whereas, The City Attorney announced on January 4, 2021 his intent to retire in 2022 and then provided a target date of retirement of April 30, 2022 to the City Administration Committee, with an exact date to be set by the City Attorney;

Whereas, The City Council recognizes that a search for a replacement may take significant time and effort;

Whereas, The City Council by Resolution R-21-208 authorized the hiring of Amy Cell to assist the City Council with the search process;

Whereas, Consultant Amy Cell has timely provided a search timeline, a job description, a talent rubric, and a salary range for the position of \$180,000 to \$210,000;

Whereas, The Council Administration Committee on July 13, 2021 unanimously adopted the proposed search timeline, job description, talent rubric, and salary range and recommends these to the City Council;

Whereas, This timeline has the goals of 1) identifying a suitable candidate by November 15, 2021, reaching an employment agreement with a candidate by January 10, 2022, and having the hired candidate begin work in March 2022;

Whereas, The City Council specifically intends by this timeline and process for there to be an overlap in employment between the City Attorney and the hired candidate;

RESOLVED, That the proposed search timeline and general process, the proposed job posting, the proposed talent rubric, and the salary range of \$180,000 to \$210,000 be adopted; and

RESOLVED, That the position of City Attorney be posted and the search for this position commence.

Sponsored by: The Council Administration Committee