



City of Ann Arbor

Formal Minutes

Airport Advisory Committee

801 Airport Dr.
Ann Arbor, MI 48108

Wednesday, March 16, 2022

5:15 PM

Electronic Meeting

**This meeting will be audio only. To listen or speak at public comment call: 888.788.0099
or 877.853.5247
Meeting ID: 530 745 4665**

CALL TO ORDER

Chair Farris called the meeting to order at 5:15 pm. The Chair announced that this was an electronic meeting and provided phone numbers and the process for public comment.

ROLL CALL

Committee members present (location they are participating from): Greg Farris (Ann Arbor), Melanie McNicholas (Ann Arbor), Theresa Whiting (Ann Arbor), Mark Perry (Scio Township), Peter Greenfield (Ann Arbor), Erica Briggs (Ann Arbor)

Committee members absent: Kelly Burris

Ex-officio members present: Matthew Kulhanek

Others in attendance: Kathe Wunderlich, Aaron Enzer, Terry Keefe

APPROVAL OF AGENDA

The agenda was unanimously approved as presented.

APPROVAL OF MINUTES

The January 19, 2022 meeting minutes were unanimously approved as presented.

A-1

Airport Advisory Committee Minutes - January 19, 2022

A motion was made by Perry, seconded by McNicholas, that the Minutes be approved by the Committee and forwarded to the City Council and should be returned by 4/18/2022. On a voice vote, the Chair declared the motion carried.

AUDIENCE PARTICIPATION

The Chair welcomed those in attendance. Aaron Enzer spoke on his continued desire to operate the Aviation Center FBO, the expanded services he hopes to offer and the feedback he has received from many aviators about maintaining two FBOs at the airport. There was no other public comment.

CORRESPONDENCE

The Committee reviewed three items of correspondence as presented.

- B-1** Airport Operations through January, 2022
- B-2** Airport Fuel Usage through January, 2022
- B-3** Airport Hangar Occupancy through February, 2022

AIRPORT MANAGER REPORT**C-1 Project Update - Environmental Assessment**

A significant amount of documentation has recently been generated by the consultant for FAA review as part of the environmental assessment for the runway safety extension. Good progress is being made towards the effort. With changes in scope of work required by the FAA, the consultant agreement will need modification to cover the additional tasks. This change, along with a grant contract to cover the majority of the costs of this modification, are being prepared and will be submitted to City Council soon for consideration.

C-2 Other Items

Preliminary design documents for the F Row Hangar Project have been sent out for agency review to Pittsfield Township and the Washtenaw County Water Resources Commissioner. Once these documents have completed review, they will be released for bidding purposes. A summary of the fuel truck movement issues was reviewed with the Committee. These issues, and possible operational improvements, continue to be explored with the FAA and FBOs. On a related issue, training of fuel operators for airport movements will be handled by the Airport instead of the FBOs in the near future. A new training program is being developed.

COMMITTEE REPORTS**D-1 Pittsfield and Lodi Townships Reports - M. Harshberger & J. Godek**

There was nothing to report on this agenda item.

D-2 Discovery Area Report

Chair Farris reported that he still needed to have discussions with the A2GA2 regarding fund raising efforts. He is continuing to work with the architect to update proposed project costs.

UNFINISHED BUSINESS**E-1 FBO Building**

The sub-committee met to discuss the two existing proposals and other options for the redevelopment of this facility. The Airport Manager also reached out to other parties who had previously expressed interest. One aviation related use expressed a strong interest and the manager will explore this to determine if it is a viable alternative to share with the sub-committee. There was a heavy focus during the discussion about having a recommendation from the sub-committee for the May meeting.

E-2 Airport Noise

No new action to discuss. This item remains on the agenda as a placeholder for the noise FAQ brochure under development.

NEW BUSINESS**None**

No new business for the agenda. The Chair asked if the Committee should take formal action recommending City Council support the consultant contract amendment and grant agreement for the environmental assessment work. Council representative Briggs asked some questions and indicated that she was comfortable with conveying the Committee's support if needed. No action was taken. Member Briggs also asked that the Committee consider adding a second public comment period to our agenda as requested by a member of the public earlier this evening. With no objections, the Airport Manager will add

such to future agendas.

ITEMS FOR NEXT AGENDA

A FY23 airport budget summary will be presented at the next meeting.

NEXT SCHEDULED MEETING

The next scheduled meeting will be Wednesday, May 18, 2022 @ 5:15 p.m. Please call the airport manager's office (734.794.6312) by Monday before the meeting if you cannot attend.

ADJOURNMENT

The meeting was adjourned at 5:45 pm.

All persons are encouraged to participate in public meetings. Citizens requiring translation or sign language services or other reasonable accommodations may contact the City Clerk's office at 734.794.6140; via e-mail to: cityclerk@a2gov.org; or by written request addressed and mailed or delivered to:

**City Clerk's Office
301 E. Huron St.
Ann Arbor, MI 48104**

Requests made with less than two business days' notice may not be able to be accommodated.