

# **City of Ann Arbor**

*301 E. Huron St.  
Ann Arbor, MI 48104  
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## **Meeting Minutes - Final**

**Thursday, September 15, 2022**

**5:30 PM**

**This electronic meeting will be broadcast live on CTN Cable Channel 16,  
ATT Channel 99, and online at [a2gov.org/watchCTN](http://a2gov.org/watchCTN)**

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**Electronic Meeting**

**Public Market Advisory Commission**

**A CALL TO ORDER**

Chair Young called the meeting to order at 5:31pm.

**B ROLL CALL**

**Present:** 3 - Peter Woolf, Lisa Young, and Stephanie Willette

**Absent:** 2 - Jeff Nemeth, and Eric Farrell

**C APPROVAL OF AGENDA**

A motion was made by Woolf, seconded by Willette, that the Agenda be Approved. On a voice vote, Chair Young declared the motion carried.

**D FIRST PUBLIC COMMENTARY (AGENDA ITEMS ONLY) - (3 Minutes per Speaker)**

No public comment was provided

**E APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

A motion was made by Woolf, seconded by Young, that the Agenda be Approved. On a voice vote, Chair Young declared the motion carried.

**G REGULAR BUSINESS (AGENDA ITEMS)****I. Facility**

Market Manager Stauffer provided facility updates about the scheduling of the roof power-washing, the new printer, long-term plans for power-washing the market, and more.

**II. Events**

Market Manager Stauffer provided updates about the food truck rallies, ARToberfest and the glass pumpkin event, the Local Food Festival put on in conjunction with OSI and more. Commissioner Willette asked about any Halloween pumpkin painting or other special events for kids and mentioned that the market manager has previously worked with Give365 on this. Market Manager Stauffer will follow-up with Give365

### **III. Staffing Updates**

**Market Manager Stauffer provided the update that Assistant Manager Alex will be on his mandatory leave until early November and that staff from the Senior Center as well as volunteers would be filling in on market days as needed. The Commission discussed advocating to get the Assistant Market Manager/Outreach Coordinator position into a regular full time from temporary full time position to avoid losing a second full time staff person for 2 months out of the year. Assistant Manager Macy has continued to be a great asset to the market.**

### **IV. Construction Updates**

#### **a. Catherine Street Closure**

#### **b. 330 Detroit Street Development**

#### **c. Catherine Street Lot Affordable Housing Development**

**Market Manager Stauffer provided an update on the Catherine Street construction project that should be concluding in November. She also provided an update on the 330 Detroit Street development and that monthly meetings with the developer were on-going.**

**Construction should begin after October 1. She also provided an update on the affordable housing development coming to the 4th and Catherine City parking lot in 2024. Market Manager Stauffer discussed attending the community meeting in early September. Commissioners asked about whether they could advocate for favorable parking changes as future construction projects happen and connecting to the Kerrytown district association.**

**V. Rule Updates & Changes**

a. Annual Status Artisans Restriction Changes continued. Last meeting agreed to give a second permanent stall to annual status artisans that use and pay for two stalls and cap maximum permanent stalls at two. Continue the conversation about number of overall stall changes or market mix suggestions.

b. Producer only rule clarification continued conversation (to clarify rules on products that may fall into the gray area, like plant plugs, fish, certain value-added items, and merch. No changes proposed for artisan items or most farm products (exception: greenhouse plants)).

c. Transfer of Seniority Process (to streamline this process, especially in the case of bereavement)

More discussion happened about the Annual Artisan stall increase to 2 permanent stalls. Market Manager Stauffer clarified that that change would not increase the overall number of artisans at the market, that it is impacting only 4 artisan producers. Commissioner Willette mentioned that she thought that if the producer and artisan lists were integrated, it could negatively impact daily vendors with less seniority. The discussion will continue at subsequent meetings.

Changes to the Producer Only Rule and Transfer of Seniority process were tabled until the next meeting.

**H NEW BUSINESS (NON-AGENDA ITEMS)**

No new business discussed

**J SECOND PUBLIC COMMENT (NOT LIMITED TO AGENDA ITEMS)**

No public comment was provided

**L ADJOURNMENT**

Chair Young adjourned the meeting at 7:01pm

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