

City of Ann Arbor

301 E. Huron St.

Ann Arbor, MI 48104

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Meeting Minutes - Draft

Thursday, April 21, 2022

5:30 PM

This electronic meeting will be broadcast live on CTN Cable Channel 16, ATT Channel 99, and online at a2gov.org/watchCTN

Electronic Meeting

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Public Market Advisory Commission

A CALL TO ORDER**B ROLL CALL**

Present: 4 - Peter Woolf, Lisa Young, Jeff Nemeth, and Stephanie Willette

Absent: 1 - Holly Parker

C APPROVAL OF AGENDA

A motion was made by Woolf, seconded by Willette, that the Agenda be Approved. On a voice vote, the Chair Young declared the motion carried.

D FIRST PUBLIC COMMENTARY (AGENDA ITEMS ONLY) - (3 Minutes per Speaker)

No public commentary provided.

E APPROVAL OF MINUTES OF PREVIOUS MEETINGS

A motion was made by Woolf, seconded by Willette, that the be March Meeting Minutes Approved. On a voice vote, Chair Young declared the motion carried.

G REGULAR BUSINESS (AGENDA ITEMS)**I. General Market Updates****a. Facility**

Market Manager Stauffer provided updates on the maintenance that has been happening recently at the market, including repairing the concrete in certain areas, re-painting the yellow lines on areas where customers are prone to tripping, and more long-term projects like power-washing the roof and more.

b. COVID-19 protocol

Market Manager Stauffer provided updates that the COVID policy includes masks continuing to be required inside the market office

and the continued use of the walk-up token window. The office continues to be open only for the use of staff and vendors. The bathrooms and breezeway have been opened to the public and masks are recommended there.

c. Events

Market Manager Stauffer discussed the current upcoming calendar of events, including Flower Day, the Food Truck Rallies, and the pumpkin glass blowing event in October. The market is trying to ease into hosting more events, including music, kid's activities, and more.

II. Sign-In Process Rule Change Conversation Continued

a. Comments/Questions

We continued the ongoing conversation about finalizing the sign-in process that has been in use since May 2020. Commissioners discussed edits to the language like 'market staff will try to work with the preferences of vendors' and 'unassigned available stalls'. The Commissioners came to the conclusion that due to the parking shortages in certain stalls, it would be difficult to guarantee parking for all vendors behind their stalls in the rules since over 52% of stalls do not have parking behind and there are only 80 total parking spots in the market for 142 total stalls. Next steps include market manager Stauffer distributing the draft to all vendors for feedback before finalizing the changes, with PMAC recommendations, with City Council.

b. Public Market Operating Rules Full Edit Draft

Market manager Stauffer noted that the Notary requirement for returning vendors should be removed from the rules and the Commissioners agreed. Next meeting, the Commission will discuss potential changes to the producer only rules, transfer of seniority, and artisan status and restrictions.

H NEW BUSINESS (NON-AGENDA ITEMS)

J SECOND PUBLIC COMMENT (NOT LIMITED TO AGENDA ITEMS)

No public commentary provided.

L ADJOURNMENT

Chair Young adjourned the meeting at 6:37pm

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