

City of Ann Arbor

301 E. Huron St.

Ann Arbor, MI 48104

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Meeting Minutes - Draft

Tuesday, October 12, 2021

9:00 AM

This meeting is Audio only. To speak at public comment call:

877-853-5247

Webinar ID: 996 4289 5904

Electronic Meeting

Elizabeth Dean Fund Committee

CALL TO ORDER

Meeting called to order at 9:04 AM.

ROLL CALL

- *Member Collins: participating remotely from Ann Arbor, Washtenaw County, Michigan.*
- *Member Nybell: participating remotely from Ann Arbor, Washtenaw County, Michigan.*
- *Chair Wortman: participating remotely from Ann Arbor, Washtenaw County, Michigan.*
- *Member Westerman: participating remotely from Ann Arbor, Washtenaw County, Michigan.*
- *Member Dudley: participating remotely from Ann Arbor, Washtenaw County, Michigan. Note: Member Dudley arrived at 9:38 AM.*

Note: Tiffany Giacobazzi is Staff Liaison and non-voting member of the committee.

Staff Present: Jamie Pauline, Public Works Technician - Forestry; Matt Waldsmith, Public Works Supervisor - Forestry; Mike Pettigrew, Treasury Services Manager; Ed Ager, Budget & Finance Supervisor; Erika Pratt, Recreation Supervisor - Give 365; Adam Fercho, Landscape Architect

Present 6 - Ken Westerman, R. Donald Wortman, Tiffany Giacobazzi, Elizabeth (Beth) Collins, Elisabeth Merrill C. Dudley, and Lynn Nybell

APPROVAL OF AGENDA

Westerman moved to accept the agenda as presented. Collins seconded. Motion passed unanimously.

APPROVAL OF MINUTES

[21-1799](#) September 2021 Meeting Minutes

Westerman moved to approve the September 14 meeting minutes as presented. Collins seconded. Motion passed unanimously.

BUSINESS

Elizabeth Dean Fund Investment Update - Michael Pettigrew & Ed Ager

Finance gave an update on the current interest rate for the Elizabeth Dean Fund, fund balance, what investments are permitted, and current balance of interest earned (spendable balance). The committee requested a similar presentation once a year, for the benefit of any new members that join the committee; Mr. Pettigrew agreed. The committee thanks Mr. Pettigrew on his clear and concise presentation.

Parks Recognition Sign Policy Discussion - Erika Pratt & Adam Fercho

Parks staff and the committee discussed various recognition options regarding tree plantings funded by the committee in parks. It was decided that the Elizabeth Dean Fund interpretive sign, to be installed at Gallup Park, will contain information about Elizabeth Dean and her legacy as well as a QR code that links to a webpage with additional information about Elizabeth Dean Fund, the Elizabeth Dean Fund Committee, past projects, and how to submit project proposals for new projects. It will also showcase an emblem, to be created, that will be placed on all park entry signs where plantings are funded, in part, by the Elizabeth Dean Fund. The emblem should include a tree and the statement "Tree plantings provided in part by the Elizabeth Dean Fund." Parks staff will bring this proposal to the Parks & Recreation Service Manager for consideration. An update will be provided at a future meeting.

Note: The committee and staff are going to try and compile a history of Elizabeth Dean Fund Committee projects. This information will be used on the webpage created that the QR code will link to as well as a way to give recognition for all the trees planted with Elizabeth Dean Fund dollars in parks. Member Dudley suggested staff reach out to former city forestry staff Paul Bairley to see if he can assist with the history of works completed by the committee.

Gallup Park Stone & Interpretive Sign Update - Adam Fercho

Mr. Fercho updated the committee on the Gallup Park Elizabeth Dean stone and proposed planting and signage (Option E). He notified the committee that the Parks & Recreation Services Manager has approved \$1,000.00 towards creation and installation of an interpretive sign located near the Elizabeth Dean stone featuring information about Elizabeth Dean and her legacy. The sign will contain a QR code that will link to a webpage with additional information about Elizabeth Dean Fund, the

Elizabeth Dean Fund Committee, past projects, and how to submit project proposals for new projects. It will also showcase an emblem, to be created, that will be placed on all park entry signs where plantings are funded, in part, by the Elizabeth Dean Fund.

[21-1797](#) Gallup Park Presentation

Staff Report - Tiffany Giacobazzi

[21-1802](#) October Staff Report

Staff updated the committee on the Leslie Park Food Forest project.

New Public Works Technician - Forestry staff, Jamie Pauline, introduced herself to the committee.

[21-1800](#) Leslie Park Landscape Plan

Budget Reports & Updates - Tiffany Giacobazzi

[21-1798](#) October 2021 Budget Report

[21-1805](#) October Projects & Budget Breakdown

Arbor Day Update - Tiffany Giacobazzi

[21-1801](#) Arbor Day Report - October

PUBLIC COMMENT

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City Clerk's Office
301 E. Huron St.
Ann Arbor, MI 48104

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NEXT AGENDA ITEMS

- *Project budget update*
- *FY2023 budget discussion*
- *FY2023 project ideas*

ADJOURNMENT

Note: The committee did not discuss the following due to power outage for the Staff Liaison (electronic meeting host). This necessitated the meeting end early. These items will carry forward to the November meeting.

- *Budget Reports & Updates*
- *Arbor Day Update*

Collins moved to adjourn the meeting at 10:36 AM. Westerman seconded. Motion passed unanimously.