

# **City of Ann Arbor**

301 E. Huron St.  
Ann Arbor, MI 48104  
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## **Meeting Minutes - Final**

**Tuesday, May 11, 2021**

**9:00 AM**

**This meeting is audio only. To speak at public comment call:**

**877-853-5247**

**Webinar ID: 99642895904**

**Electronic Meeting**

**Elizabeth Dean Fund Committee**

**CALL TO ORDER**

*Meeting called to order at 9:02 AM.*

**ROLL CALL**

*All voting committee members participating remotely from the City of Ann Arbor, Washtenaw County, Michigan.*

*Note: Tiffany Giacobazzi is Staff Liaison and non-voting member of the committee.*

**Staff Present:**

- Matt Waldsmith, Public Works Supervisor Forestry
- Kellee Byard, Urban Forestry Technician
- Scott Spooner, Parks & Recreation Deputy Manager - Maintenance
- Ed Ager, Budget & Finance Supervisor

**Present** 6 - Ken Westerman, R. Donald Wortman, Tiffany Giacobazzi, Elizabeth (Beth) Collins, Elisabeth Merrill C. Dudley, and Lynn Nybell

**Absent** 1 - Ravi Raghani

**APPROVAL OF AGENDA**

**Collins moved to accept the agenda as presented. Westerman seconded. Motion passed unanimously.**

**APPROVAL OF MINUTES**

**21-0917** April Meeting Minutes

**Collins moved to approve the April 13 meeting minutes as presented. Nybell seconded. Motion passed unanimously.**

**BUSINESS**

**21-0926** Glazier Way Sidewalk Project

*Spooner updated the committee on a sidewalk reconstruction project taking place this summer in the Glazier Way median. This median native prairie planting was a past project of the committee. Parks staff will come*

*back to the committee for possible tree planting after the project is completed this fall.*

Northside Food Forest Update - Scott Spooner

*Spooner notified the committee that the Northside Food Forest was approved by the city. The committee requests the petitioners of the Northside Food Forest to provide the committee with additional project details:*

- Number and species of trees*
- Who will plant the trees: Parks staff or contractor?*
- Post planting maintenance plan: Who will water the trees and at what frequency?*
- Tree protection plan: how will the trees be protected during establishment from deer?*
- Estimated project costs*
- Location of tree planting (landscape plan)*

*The committee will review the project at the June meeting, provided project details are shared ahead of that meeting date.*

Committee Finance Budget Update - Ed Ager

*Ager answered questions from the committee regarding budget and protocols moving forward with awarding projects. Ager is going to work with staff to procure an "as needed" contract for each fiscal year. This would give the committee flexibility in awarding projects, while abiding by fiscal rules in place. Staff will provide a progress update at the next committee meeting.*

*Ager is going to provide the following information to the committee moving forward:*

- What was the earning of the corpus in the past year;*
- What is the projected earnings for the coming year;*
- How much money is in the General Fund;*
- How much money it earned in the General Fund in the previous year;*
- and*
- What is the projected earnings for the coming year.*

*This information will be provided at the beginning of each new fiscal year.*

[21-0920](#) Park Conifer Tree Planting Landscape Updated Plans

[21-0922](#) May Budget Report

[21-0924](#) FY2021 Budget & Project Breakdown

[21-0925](#) FY2022 Budget & Project Breakdown

Gallup Park Elizabeth Dean Stone Update - Tiffany Giacobazzi

*The sidewalk construction project is on-going and will not be finished for several months. Once completed, Parks staff will come to the committee for options on where to place the Elizabeth Dean stone and potential tree planting in this area around the new location of the stone.*

[21-0927](#) Arbor Day Update Report

*Option 1: Plant 40 trees in the right-of-way (ROW) in front of 40 homes in honor of Ann Arbor's 40th year as a Tree City, USA community.*

*Option 2: Tree planting at Pioneer High School with the Ecology Club.*

**Westerman moved to adopt Option 1 for Arbor Day 2021. Collins seconded. Motion passed unanimously.**

#### **PUBLIC COMMENT**

**All persons are encouraged to participate in public meetings. Citizens requiring translation or sign language services or other reasonable accommodations may contact the City Clerk's office at 734.794.6140; via e-mail to: [cityclerk@a2gov.org](mailto:cityclerk@a2gov.org); or by written request addressed and mailed or delivered to:**

**City Clerk's Office  
301 E. Huron St.  
Ann Arbor, MI 48104**

**Requests made with less than two business days' notice may not be able to be accommodated.**

**NEXT AGENDA ITEMS**

- *Fiscal update*
- *Northside Food Forest*
- *Gallup Park Dean Stone*
- *Arbor Day Update*

**ADJOURNMENT**

**Nybell moved to adjourn the meeting at 10:39 AM. Collins seconded.  
Motion passed unanimously.**