

City of Ann Arbor

301 E. Huron St.
Ann Arbor, MI 48104
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Meeting Minutes - Final

Thursday, November 18, 2021

5:30 PM

This meeting will be broadcast live on CTN Cable Channel 16,
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Electronic Meeting

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Public Market Advisory Commission
6616-6500

A CALL TO ORDER

Chair Woolf called to meeting to order at 5:32 pm.

B ROLL CALL

All Commissioners were present

Present: 5 - Peter Woolf, Holly Parker, Lisa Young, Jeff Nemeth, and Stephanie Willette

C APPROVAL OF AGENDA

A motion was made by Young, seconded by Nemeth, that the Agenda be Approved as presented. On a voice vote, Chair Woolf declared the motion carried.

D FIRST PUBLIC COMMENTARY (AGENDA ITEMS ONLY) - (3 Minutes per Speaker)

No members of the public participated in public comment

E APPROVAL OF MINUTES OF PREVIOUS MEETINGS

A motion was made by Willette, seconded by Young, that the be Approved. On a voice vote, Chair Woolf declared the motion carried.

G REGULAR BUSINESS (AGENDA ITEMS)**I. Market Personnel Update**

Market Manager Stauffer introduced new Assistant Manager II/Outreach Coordinator Alex Bissell to the Commission. She also noted that Assistant Manager Jenni Krzeczowski has been doing a great job in her role. She noted that a few regular volunteers have been fantastic help as well.

II. General Market Updates**a. Facility**

Market Manager Stauffer gave general updates about maintenance that is scheduled for the market. This included both short-term and

long-term projects like power-washing the market, repairing cracked concrete at stalls, and fabricating new doors for the market building due to advanced wood rot on one side.

Commissioner Willette asked about the status of the winterization project and Manager Stauffer noted that the project is still on hold due to the pandemic. Commissioners had many questions about who is involved in the decision-making and operational logistics of that project and Commissioner Young expressed her concern that the market would greatly diminish in popularity if the market were not winterized soon. Next steps discussed included following up with the Fire Marshall to see what our options are for heat sources if the market were to have roll-down sides.

b. Events

Market Manager Stauffer mentioned that no Holiday events were planned due to safety concerns associated with the ongoing pandemic. Part of winter work for the new staff will be to devise an events calendar for the 2022 year.

c. COVID-19 protocol

Market Manager Stauffer mentioned that no changes to market COVID-19 protocol were in sight. She wants to wait until 2022 at the earliest to think about re-opening the market bathrooms and breezeway area to the public. Due to the current case rate spiking in Michigan, those plans to reopen are delayed.

III. Sign-In Process Rule Change Continued

Commissioner Willette mentioned that she would like to see the rule updated to reflect that vendors assigned to those stalls would get first pick. Other commissioners were looking forward to a survey being sent out to vendors to ask for their feedback about the proposed sign-in process changes. Market Manager Stauffer mentioned that it would be helpful if the survey went out with the 2022 application update mailings in December.

H NEW BUSINESS (NON-AGENDA ITEMS)

No new business was introduced

J SECOND PUBLIC COMMENT (NOT LIMITED TO AGENDA ITEMS)

No members of the public participated in public comment

L ADJOURNMENT

Chair Woolf adjourned the meeting at 6:13pm

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