



City of Ann Arbor

Meeting Minutes - Final

Public Market Advisory Commission

301 E. Huron St.
Ann Arbor, MI 48104
<http://a2gov.legistar.com/Calendar.aspx>

Thursday, June 17, 2021

5:30 PM

Electronic Meeting

This meeting will be broadcast live on CTN Cable Channel 16, ATT Channel 99, and online at 2gov.org/watchCTN

To speak at public comment call Toll Free 877-853-5247 or 888-788-0099 Enter Webinar ID: 910 8404 3561

A CALL TO ORDER

Chair Woolf called the meeting to order at 5:33pm

B ROLL CALL

All commissioners were present

Present: 5 - Peter Woolf, Holly Parker, Lisa Young, Jeff Nemeth, and Stephanie Willette

C APPROVAL OF AGENDA

A motion was made by Parker, seconded by Willette, that the Agenda be Approved. On a voice vote, Chair Woolf declared the motion carried.

D FIRST PUBLIC COMMENTARY (AGENDA ITEMS ONLY) - (3 Minutes per Speaker)

Karlene Goetz participated in the public comment session. She suggested that more time should be given for all vendors to provide input to market staff and the commission on finalizing the rule change for the sign-in process. She also echoed the commissioners sentiment from the previous meeting that it would be helpful to have the rule change in writing before assessments can be fully made.

E APPROVAL OF MINUTES OF PREVIOUS MEETINGS

A motion was made by Young, seconded by Parker, that the May Minutes be Approved. On a voice vote, Chair Woolf declared the motion carried.

G REGULAR BUSINESS (AGENDA ITEMS)**I. New Market Personnel Update**

Market Manager Stauffer shared that the market has hired a new Assistant Manager, Elizabeth Leonard. She is a recent graduate of Yale and a participant in their Sustainable Food Program with experience both at the Yale campus farm as well as their stall at the New Haven Farmers Market.

Market Manager Stauffer shared that the Market Intern, Jenni Krzeczowski has been very helpful and has been learning the Food Assistance programs that the market offer and assisting the Market Manager with collecting daily payment from vendors.

Market Manager Stauffer shared that market has also had a regular Saturday volunteer, Xiulan Li, who has been helping distribute tokens and has been helping us communicate better with our Food Assistance customers who are native Mandarin speakers.

II. General Market Updates**a. Facility**

Market Manager Stauffer shared that the bathroom renovation project is ongoing and would be completed ASAP.

b. COVID protocols

Market Manager Stauffer shared that each week more COVID-19 protocols were expiring, including one way traffic in the market, masks for vaccinated customers, and eventually masks for vendors & staff. Masks for vendors will become optional on July 1, and masks for market staff will become optional on July 6. She mentioned that the sinks will stay out in the market until the bathroom renovation is completed, as will the token window. There was some discussion about whether a different sink set-up that is closer to the portable toilets would be preferable to sinks in the market. Currently, there is a hand sanitizer station both inside the toilet and outside the toilet, and the closest hand washing sinks are in stall 102 and inside the market office (for vendors and staff only).

Commissioners also discussed when they would want to return PMAC meetings to in person and they decided that July would still be virtual but that decision would be re-assessed for the August meeting.

c. Events

Market Manager Stauffer shared that events are returning to market, starting with our Flower Day event that took place on the Sunday of Memorial Day weekend. She also shared that Food Truck Rallies are set to return for August, September, & October. In addition, she shared that the Ann Arbor District Library is making a children's book about the market and we hope to have an event at market when the book launches.

III. Sign-In Process Rule Change Continued

Commissioner Willette added her input to the conversation that had been happening in the May meeting. Since she is new to the Commission, but was the previous Farmers Market Manager, she had a lot of input to share. She specifically shared that she thought that traffic was improved with the new set-up, which was a comment that had been shared by previous commissioner Chandler. She also mentioned that she thought it would be hard to have set times that vendors could arrive to their stalls. She also noted that she was concerned that daily vendors may not understand the seniority system without the previous sign-in process but Market Manager Stauffer assured her that new vendors learn about the whole process in their market orientations. Lastly, Commissioner Willette agreed that there should be a more formal process for input beyond the commission meetings or talking to market staff- perhaps a survey or in-person meeting?

H NEW BUSINESS (NON-AGENDA ITEMS)

No new business was discussed

J SECOND PUBLIC COMMENT (NOT LIMITED TO AGENDA ITEMS)

Karlene Goetz chimed in again to say that she appreciated listening to the meeting and wanted to emphasize how parking in certain areas for certain vendors needs to be improved.

L ADJOURNMENT

Chair Woolf adjourned the meeting at 6:33 pm

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**City Clerk's Office
301 E. Huron St.
Ann Arbor, MI 48104**

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