

City of Ann Arbor

301 E. Huron St.

Ann Arbor, MI 48104

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Meeting Minutes - Final

Thursday, August 1, 2019

10:00 AM

Special Meeting

**Larcom City Hall, 301 E Huron St, Second floor, City Council
Chambers**

Center of the City Task Force

1 CALL TO ORDER

Heather Seyfarth called the meeting to order at 10:09 a.m.

2 ROLL CALL

Dilcher departed the meeting around 11:15

Present 10 - Ann Dilcher, Carolyn Loh, Dean Yang, Hannah Boettcher, Lorri Sipes, Megan Musolff, Norm Tyler, Miles Klapthor, Chip Smith, and Jeff Hayner

Absent 1 - Alan Haber

3 APPROVAL OF AGENDA

Motion was made by Yang and seconded by Dilcher to approve the agenda. By voice vote the motion carried.

Modification of the Agenda

Motion was made to defer choosing a Chair and Vice Chair until the end of the meeting by Smith and seconded by Hayner. By voice vote the motioned carried.

4 WELCOME AND INTRODUCTIONS

5 MEETING OVERVIEW

6 ROLES AND RESPONSIBILITIES

6a TEAM CHARTER

[19-1432](#) Draft Team Charter

6b CHOOSE CHAIR/VICE CHAIR/OTHER

Motion to name Musolff as Chair was made by Loh and seconded by Smith. On a voice vote the motion carried.

Motion of name Sipes as Vice Chair was made by Tyler and seconded

Loh. On a voice vote the motion carried.

[19-1435](#) Chair Roles and Responsibilities

7 PROCESS

7a MEETING PROCEDURES

7b OPEN MEETINGS ACT

7c PUBLIC ENGAGEMENT/PLANNING PROCESS

[19-1433](#) Example Planning Process

7d MEETING SCHEDULE

Seyfarth, Staff Liaison, presented a proposed schedule to the Task Force. However, the proposed schedule was not adopted by the Task Force due to schedule conflicts and other concerns.

By unanimous consent, the following three meetings were agreed upon:

- August 21, 2019 from 4-6*
- September 4, 2019 from 3-5*
- September 18, 2018 from 4-6*

Additional meetings will be scheduled.

[19-1434](#) Proposed Meeting Calendar

8 NEW BUSINESS

9 PUBLIC COMMENTS

10 ADJOURNMENT

There being no further business, the Task Force adjourned at 11:58

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City Clerk's Office
301 E. Huron St.
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