

City of Ann Arbor

301 E. Huron St.

Ann Arbor, MI 48104

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Meeting Minutes - Final

Tuesday, August 10, 2021

9:00 AM

This meeting is Audio only. To speak at public comment call:

877-853-5247

Webinar ID: 996 4289 5904

Electronic Meeting

Elizabeth Dean Fund Committee

CALL TO ORDER

Meeting called to order at 9:03 AM.

ROLL CALL

All voting committee members participating remotely from the City of Ann Arbor, Washtenaw County, Michigan.

Note: Tiffany Giacobazzi is Staff Liaison and non-voting member of the committee.

Staff Present:

- Kellee Byard, Urban Forestry Technician

Guests Present:

- Robin Greenwood, Food Forest Coalition Representative

- ShuNahSii Rose, Food Forest Coalition Representative

Present 5 - Ken Westerman, R. Donald Wortman, Tiffany Giacobazzi, Elizabeth (Beth) Collins, and Lynn Nybell

Absent 1 - Elisabeth Merrill C. Dudley

APPROVAL OF AGENDA

Collins moved to accept the agenda as presented. Nybell seconded. Motion passed unanimously.

APPROVAL OF MINUTES

[21-1460](#) May 2021 Meeting Minutes

Westerman moved to approve the May 11 meeting minutes as presented. Collins seconded. Motion passed unanimously.

BUSINESS

Food Forest Tree Planting Project - Robin Greenwood & ShuNahSii Rose

The Food Forest Coalition request 8 fruit trees be planted in Leslie Park to start a Food Forest. The committee is excited to support the project and looks forward to possibly touring the site once finished.

21-1465 Leslie Park Food Forest Project Proposal

Westerman moved to approve the planting proposal to install a food forest in Leslie Park for a total cost of \$2,162.94. Nybell seconded. Motion passed unanimously.

Staff Report - Tiffany Giacobazzi

21-1471 August 2021 Staff Report

204 W. Jefferson Landmark Tree: Staff requested \$95.00 to bring in Guardian Tree Experts to assess a tree that was likely sprayed with chemical(s). The committee agreed to fund the consultation fee. The committee encourages staff to reach out to the resident suspected of harming the tree to see if staff can assist in the issue that lead to spraying the tree to try and avoid future occurrences.

Park Signage: The committee discussed a request from the Parks Department regarding signage in parks. The example provided was Arbor Oaks Park. Parks staff are requesting guidance on how long signage needs to remain up. The committee recognizes that for small projects signage doesn't need to remain indefinitely. However, they would like to meet with Park Staff representative(s) to discuss this question at a future meeting. Parks staff will be invited to the next committee meeting for continued discussion.

Urban Wood Reuse Program: Staff updated the committee on the potential for an Urban Wood Reuse Program here in Ann Arbor/Washtenaw County. They would like to be kept up-to-date on project developments. They are excited about this project.

Westerman moved to approve the request to have Guardian Tree Experts consultation fee to inspect the landmark tree at 204 W. Jefferson. Nybell seconded. Motion passed unanimously.

21-1464 Garden Homes Park Project Proposal

After reviewing budgets, the committee asks that staff reach out to the Parks Department to see if they can plant the trees during FY2022. If Parks is not able to plant the trees, the committee will consider the planting at the next meeting, budget allowing.

Gallup Park Stone Update - Tiffany Giacobazzi

The stone has been moved adjacent to the newly constructed sidewalk. Construction is complete and park planners will provide a draft landscape plan for tree planting for the next committee meeting for consideration and approval.

Budget Reports & Updates - Tiffany Giacobazzi

[21-1463](#) August 2021 Budget Report

[21-1461](#) FY2021 Budget & Project Breakdown

[21-1462](#) FY2022 Budget & Project Breakdown

Staff will update the FY2022 Budget & Projects Breakdown once a planting contractor has been selected and actual tree purchase and planting costs are known.

Arbor Day 2021 - Kellee Byard

There are approximately 50 requests for the Arbor Day tree planting program. Staff will make location selections based on the following criteria set forth by the committee:

- Surrounding tree canopy cover*
- even distribution throughout the city*

[21-1466](#) Arbor Day Report Update

PUBLIC COMMENT

All persons are encouraged to participate in public meetings. Citizens requiring translation or sign language services or other reasonable accommodations may contact the City Clerk's office at 734.794.6140; via e-mail to: cityclerk@a2gov.org; or by written request addressed and mailed or delivered to:

City Clerk's Office
301 E. Huron St.
Ann Arbor, MI 48104

Requests made with less than two business days' notice may not be able to be accommodated.

NEXT AGENDA ITEMS

- *Elizabeth Dean Fund investment update*
- *Project Budget update*
- *Gallup Park Elizabeth Dean stone with Landscape Plan*
- *Arbor Day Update*

ADJOURNMENT

**Collins moved to adjourn the meeting at 11:02 AM. Nybell seconded.
Motion passed unanimously.**