



City of Ann Arbor

Formal Minutes

Airport Advisory Committee

801 Airport Dr.
Ann Arbor, MI 48108

Wednesday, May 19, 2021

5:15 PM

Electronic Meeting

This meeting will be audio only.

To listen or speak at public comment call: 888.788.0099 or 877.853.5247

Meeting ID: 939 4167 0354

CALL TO ORDER

Chair Farris called the meeting to order at 5:15 pm. The Chair announced this was an electronic meeting in accordance with the State of Michigan orders and provided phone numbers and the process for public comment.

ROLL CALL

Committee members present (location they are participating from): Greg Farris (Ann Arbor), Melanie McNicholas (Ann Arbor), Mark Perry (Ann Arbor), Theresa Whiting (Hamilton, OH), Peter Greenfield (Ann Arbor), Kelly Burris (Ann Arbor), Robert Lyons (Superior Twp), Linh Song (Ann Arbor)

Committee members absent: Jen Eyer

Ex-officio members present: Matthew Harshberger, Matthew Kulhanek

Others in attendance: Aaron Aljets, Kathe Wunderlich, Terry Keefe, Aaron Enzer

APPROVAL OF AGENDA

The agenda was unanimously approved as presented.

APPROVAL OF MINUTES

The March 17, 2021 meeting minutes were unanimously approved as presented.

A-1

Airport Advisory Committee Minutes - March 17, 2021

INTRODUCTIONS

Chair Farris welcomed new member Mark Perry to the Committee. Mr. Perry gave a brief introduction of himself which was followed by introductions from the other members of the Committee.

AUDIENCE PARTICIPATION

Chair Farris welcomed those in attendance and explained the process for public comment. Aaron Enzer thanked the Committee for getting the RFP for the FBO building issued. He also inquired regarding how long the City would continue holding public meetings electronically.

CORRESPONDENCE

The Committee reviewed four items of correspondence as presented.

- B-1** Airport Operations through March, 2021
- B-2** Airport Fuel Usage through March, 2021
- B-3** Airport Hangar Occupancy through April, 2021
- B-4** AAC Membership Roster

AIRPORT MANAGER REPORT

C-1 Project Update - Environmental Assessment

The Airport Manager reported that work on the project continues with initial sections of the draft document under or ready for review by the Airport, MDOT-Aero and FAA.

C-2 Other Items

The Airport Manager reported that our annual crack sealing work is anticipated to occur in June and will focus on taxiways A, B and C and the ramp area adjacent to the terminal and AvFuel hangar. Minor concrete repairs on runway 06/24 and taxiway A will be scheduled for late June and require closure of these surfaces for a few hours. Additional notifications will be provided to the airport users as we finalize the dates. City Council approved the Airport's FY22 budget earlier this week which included

funding for the new F row hangars. C & S Associates has been retained to complete preliminary design work for the project. The EAA has announced that the annual Pancake Breakfast, usually held in June, is being postponed until the fall because of the pandemic. A tentative date of October 3rd is being considered. A new front deck finishing mower has been ordered for airport maintenance staff to replace a 25 year old mower currently being used. Pavement markings are scheduled to be repainted this summer utilizing the MDOT-Aero program. The work is grant eligible and will be fully funded by the State and FAA this year because of available stimulus funding. The Airport, ATCT and MDOT-Aero are working to have the airport approaches flown by UAS to provide detailed 3D mapping of any obstructions near the runway ends. This effort is tentatively schedule to occur during the week of June 28th. Details are still being worked out with the FAA to determine if the runways will need to be closed or if coordination can be handled through the ATCT.

COMMITTEE REPORTS

D-1 Pittsfield and Lodi Townships Reports - M. Harshberger & J. Godek

Member Harshberger has received a complaint from a resident of Fox Glen condominiums (Lohr/Ellsworth Roads) regarding late evening and low altitude flights from an aircraft. The Committee members discussed under what conditions an aircraft would be flying in this area. The ATCT Manager offered to work with Mr. Harshberger to identify the aircraft with an intent to fully understand the operation and educate the pilot about being considerate of the surrounding residential neighborhoods if necessary.

D-2 Discovery Area Report

Chair Farris continues to work with the consultant on this project and hopes to have a schedule of events available for the Committee at the July meeting.

UNFINISHED BUSINESS

E-1 Terminal Improvements

The improvements to the Terminal's business area was recently completed. The old counters and flooring were removed and replaced over the period of three days. Operations were temporarily relocated in the terminal and the businesses were very accommodating and seemed

pleased with the new setup. The first phase of the restroom renovation work was undertaken to replace old sanitary piping in the basement that serves this area. The pilot's lounge has been taken out of service for this work and will be redone upon completion of the restroom project. The restroom renovations are being held up by significant delays in procuring some building materials. Work is anticipated to start soon though temporary vanities/sinks may have to be installed until the final products are received.

E-2 FBO Building

A new RFP has been issued for the redevelopment of the FBO building located at 719 Airport Drive. The RFP includes provisions for a standard "base" proposal but also allows for the submission of alternative proposals. Proposals are due on June 30th. Chair Farris will utilize the existing sub-committee for the review process unless any member has a conflict of interest.

NEW BUSINESS

None

There was no new business on the agenda. Chair Farris and other members of the Committee thanked Member Lyons for his dedication, knowledge and hard work on behalf of the Airport and City of Ann Arbor as this is his final meeting as a Member of the Committee.

ITEMS FOR NEXT AGENDA

No new items were identified for the July meeting.

NEXT SCHEDULED MEETING

The next scheduled meeting will be Wednesday, July 21, 2021 @ 5:15 p.m. Please call the airport manager's office (734.794.6312) by Monday before the meeting if you cannot attend.

ADJOURNMENT

The meeting was adjourned at 6:15 pm.

All persons are encouraged to participate in public meetings. Citizens requiring translation or sign language services or other reasonable accommodations may contact the City Clerk's office at 734.794.6140; via e-mail to: cityclerk@a2gov.org; or by written request addressed and mailed or delivered to:

City Clerk's Office
301 E. Huron St.
Ann Arbor, MI 48104

Requests made with less than two business days' notice may not be able to be accommodated.