



City of Ann Arbor
Formal Minutes
Park Advisory Commission

301 E. Huron St.
Ann Arbor, MI 48104
<http://a2gov.legistar.com/Calendar.aspx>

Tuesday, January 26, 2021

4:00 PM

Electronic Meeting

This meeting will be broadcast live on CTN Cable Channel 16, ATT Channel 99, and online at a2gov.org/watchCTN

To speak at public comment call 206-337-9723 or 213-338-8477 or Toll Free 877-853-5247 or 888-788-0099 Enter Meeting ID: 918 3205 5752

1 CALL TO ORDER

2 ROLL CALL

City of Ann Arbor Parks and Recreation Manager Colin Smith called the roll.

Present: 10 - Paige Morrison, Stephen Borgsdorf, Julie Grand, Praveena Ramaswami, Lauren London, Ruth L. Kraut, Rachel Skylis, Jeff Hayner, Anne Marsan, and Patti Smith

Absent: 1 - Mike Appel

Commissioner Ruth Kraut arrived at 5:19 PM

3 APPROVAL OF AGENDA

The agenda was amended to include Item 9-C, a discussion to extend the Winchell Park Renaming Committee for six months, and to discuss park naming generally.

Amended Unanimously.

4 FIRST PUBLIC COMMENT - (3 Minutes per Speaker)

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Seeing no speakers, Chair Paige Morrison closed Public Comment.

5 APPROVAL OF MINUTES

5-A [21-0161](#) Minutes of the December 15, 2020 Park Advisory Commission Meeting

Attachments: 12-15-2020 PAC Minutes.pdf

Moved by London, seconded by Marson, approved unanimously and forwarded to the City Council.

6 PRESENTATIONS

[21-0162](#) FY22&23 Budget Preparation Update

Attachments: PAC - FY2022_23.pdf

C. Smith presented an update regarding the FY22&23 budget preparation process.

The Commission discussed camps, pools, programming for asynchronous school days, and summer hiring.

7 REPORTS

7-A REPORT FROM PARKS AND RECREATION MANAGER

7-B REPORT FROM RECREATION ADVISORY COMMISSION

Patti Smith reported that aarecedonline.com is providing a variety of classes both online and outdoors.

7-C REPORTS FROM RELEVANT COMMISSIONS, COMMITTEES, BOARDS AND/OR TASKFORCES

8 NEW BUSINESS

8-A [21-0163](#) Resolution to Recommend Approval of a Contract with Aquatic Source, LLC for the Outdoor Pool Ultraviolet Disinfection Improvements Project (\$188,503.00)

Attachments: PAC - UV2021.pdf,
Evoqua_ETS-UV_Wafer_Aquatics_UV.pdf

Parks and Recreation Deputy Manager Scott Spooner presented the

Resolution to Recommend Approval of a Contract with Aquatic Source, LLC for the Outdoor Pool Ultraviolet Disinfection Improvements Project.

Moved by Borgsdorf, seconded by Ramaswami, to approve the Resolution to Recommend Approval of a Contract with Aquatic Source, LLC for the Outdoor Pool Ultraviolet Disinfection Improvements Project (\$188,503.00)

On a roll call vote, the vote was as follows with the Chair declaring the motion passed.

Approved resolution reads as follows:

Resolution to Recommend Approval of a Contract with Aquatic Source, LLC for the Outdoor Pool Ultraviolet Disinfection Improvements Project (\$188,503.00) Whereas, The Parks and Recreation Open Space Plan identifies improvements and maintenance of mechanical systems at the recreation facilities as a priority;

Whereas, Funding for the Outdoor Pool Ultraviolet Disinfection Improvements Project is available in the approved FY2021 Park Maintenance and Capital Improvement Millage budget;

Whereas, The City of Ann Arbor received one bid for this work on January 12, 2021, and Aquatic Source, LLC of Brighton, Michigan was the low responsible bidder with a bid amount of \$188,503.00; Whereas, It is now necessary to enter into a contract with Aquatic Source, LLC for the performance of this work; and

Whereas, Aquatic Source, LLC has submitted all required Non-Discrimination, Prevailing Wage, Living Wage, and Conflict of Interest Disclosure forms and complies with the requirements of the City's Non Discrimination, Prevailing Wage and Living Wage Ordinances;

RESOLVED, That the Park Advisory Commission recommends approval of a contract with Aquatic Source, LLC of Brighton, Michigan for the Outdoor Pool Ultraviolet Disinfection Improvements Project (\$188,503.00) and recommend approval of a construction contingency of \$28,275.00 (15%) to cover potential contract change orders for a total contract amount of \$216,778.00 for the life of the

project without regard to fiscal year.

Yeas: 7 - Morrison, Borgsdorf, Ramaswami, London, Skylis, Marsan, and RAC Rep. Smith

Nays: 0

Absent: 2 - Appel, and RAC Rep. Kraut

8-B [21-0164](#) Resolution to Recommend Approval of a Three-Year Professional Services Agreement (PSA) for Playground Improvement Services for Parks & Recreation for a Not to Exceed Annual Amount of \$250,000.00

Attachments: PAC - PLAYGROUND_SERVICES_2021.pdf

City of Ann Arbor Landscape Architect Hillary Hanzel presented the Resolution to Recommend Approval of a Three-Year Professional Services Agreement (PSA) for Playground Improvement Services for Parks & Recreation for a Not to Exceed Annual Amount of \$250,000.00.

Moved by Borgsdorf, seconded by Skylis, to approve the Resolution to Recommend Approval of a Three-Year Professional Services Agreement (PSA) for Playground Improvement Services for Parks & Recreation for a Not to Exceed Annual Amount of \$250,000.00

On a roll call vote, the vote was as follows with the Chair declaring the motion passed.

Approved resolution reads as follows:

RESOLUTION TO RECOMMEND APPROVAL OF A THREE-YEAR PROFESSIONAL SERVICES AGREEMENT (PSA) WITH MICHIGAN RECREATIONAL CONSTRUCTION, INC. FOR PLAYGROUND IMPROVEMENT SERVICES FOR PARKS & RECREATION FOR A NOT TO EXCEED ANNUAL AMOUNT OF \$250,000.00.

Whereas, The City of Ann Arbor has a Professional Services Agreement with Michigan Recreational Construction, Inc. (MRC) to perform Playground Improvement Services that will expire at the end of March, 2021;

Whereas, The City issued a Request for Proposals, RFP #20-37, to identify contractors experienced in playground improvements projects;

Whereas, two firms submitted proposals in response to RFP #20-37;

Whereas, Staff has selected Michigan Recreational Construction, Inc. as well-qualified to perform the type of work identified in RFP #20-37:

Whereas, Award of contracts for services on an as-needed basis will allow the City to expedite the playground improvements in the Parks & Recreation system;

Whereas, Funding is available in the approved FY2021 Parks Maintenance and Capital Improvements budget to cover the cost of these services;

Whereas, Funding for services in FY 2022 and FY 2023 will be contingent upon City Council approval of the Parks Maintenance and Capital Improvements budget; and

Whereas, Michigan Recreational Construction has agreed to comply with the living wage and prevailing wage ordinances as part of the qualification process;

RESOLVED, That the Park Advisory Commission recommend City Council approve a three-year Professional Service Agreement for Playground Improvement Services with Michigan Recreational Construction, Inc. for a Not to Exceed Annual Amount of \$250,000.00.

Yeas: 7 - Morrison, Borgsdorf, Ramaswami, London, Skylis, Marsan, and RAC Rep. Smith

Nays: 0

Absent: 2 - Appel, and RAC Rep. Kraut

9 COMMISSION PROPOSED BUSINESS

9-A [21-0165](#) Officer Elections

Attachments: PAC Bylaws amendments 4_10_19 (005CFCS_afterCouncilapproval_Clean).pdf

Moved by Borgsdorf, seconded by Marsan to elect Paige Morrison to Chair of the Park Advisory Commission

Approved Unanimously.

Moved by Smith, seconded by Skylis, to elect Lauren London to be Vice Chair of the Park Advisory Commission

Approved Unanimously.

9-B [21-0166](#) Park Advisory Commission Policy Agenda Items

Attachments: PAC - 2021POLICY-AGENDA.pdf, PAC - PROS GOALS.pdf

Moved by London, seconded by Smith, to approve the Park Advisory Commission Policy Agenda Items.

Unanimously approved.

9-C **Discussion to Extend the Winchell Park Renaming Committee**

Moved by Ramaswami, seconded by Borgsdorf, to extend the Winchell Park Naming Subcommittee to August 1, 2021.

Unanimously approved.

10 **CLOSED SESSION**

11 **SECOND PUBLIC COMMENT - (3 Minutes per Speaker)**

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Seeing no speakers, Chair Paige Morrison closed Public Comment.

12 **COMMUNICATIONS**

12-A [21-0167](#) Park Planning Capital Project Update

Attachments: 2021-1 PAC Update.pdf

Received and Filed

12-B [21-0168](#) PAC Council Update

Attachments: PAC COUNCIL UPDATE 1_2021.pdf

Received and Filed

12-C [21-0169](#) Parks Project Status Table

Attachments: Parks_Project_Status_Table-FY2021.pdf

Received and Filed

13 **CLOSED SESSION**

14 **ADJOURNMENT**