

# **City of Ann Arbor**

*301 E. Huron St.*

*Ann Arbor, MI 48104*

*<http://a2gov.legistar.com/Calendar.aspx>*



## **Meeting Minutes - Final**

**Tuesday, December 8, 2020**

**4:15 PM**

**Electronic meeting. This meeting will be audio only.**

**To listen or speak at public comment, call: 1-877 853 5247 US**

**Toll-free**

**Meeting ID: 937 4152 0488**

**Council Administration Committee**

**CALL TO ORDER**

Meeting called to order at 4:15. All committee members present.  
Also present: Tom Crawford, City Administrator; Stephen Postema, City Attorney; and Sara Higgins, Strategic Planning Coordinator, who recorded the minutes.

**APPROVAL OF AGENDA**

Motion to approve by Councilmembers Griswold and Grand.  
Councilmembers Griswold and Eyer added the topic of Council Rules.

**APPROVAL OF MINUTES**

[20-1860](#) Council Administration Committee Minutes - November 4, 2020

**Approved**

**NEW BUSINESS**

**1 Introduction to New Committee Members**

**2 2021 Council Administration Committee Calendar**

Regular 2021 meetings of the Council Administration Committee will occur on the second Tuesday of every month at 4:15 p.m.

**3 Council Rules**

Councilmember Eyer and Griswold to meet and discuss proposed changes to Council Rules. As required in the Council Rules, the current rules without changes, will be brought forward at the December 21st City Council meeting for approval after the last General Election.

**UNFINISHED BUSINESS**

**1 City Attorney Evaluation Process**

City Attorney to work with Amy Cell to bring back resolution to Council Administration Committee; prepare for a resolution for second Council meeting in January 2021 regarding the evaluation process. Input from current and former councilmembers to be included in evaluation process.

**2 City Administrator Evaluation Process**

September evaluation is included in City Administrator contract. City Attorney and City Administrator will try to outline both evaluation processes so that they are done at the same time.

**INFORMATION/UPCOMING BUSINESS****PUBLIC COMMENT**

None.

**ADJOURNMENT**

Motion to adjourn by Councilmembers Ramlawi and Griswold.  
Meeting adjourned at 5:50 p.m.

All persons are encouraged to participate in public meetings. Citizens requiring translation or sign language services or other reasonable accommodations may contact the City Clerk's office at 734.794.6140; via e-mail to: [cityclerk@a2gov.org](mailto:cityclerk@a2gov.org); or by written request addressed and mailed or delivered to:

City Clerk's Office  
301 E. Huron St.  
Ann Arbor, MI 48104

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