



City of Ann Arbor City Administrator's Report September 8, 2020

Prepared for City Council. Kindly forward questions, comments, or suggestions for input to tcrawford@a2gov.org, ifournier@a2gov.org, or shiggins@a2gov.org.

Safety Notes

A2 Be Safe! Coronavirus (COVID-19) update. City of Ann Arbor Emergency Management personnel are in active collaboration with the Washtenaw County Health Department, local hospitals, the University of Michigan, and the American Red Cross for the coronavirus outbreak. It's important to note that the Washtenaw County Health Department is the lead agency as they have emergency operations plans to address infectious disease and pandemics.

The city will continue to monitor this situation and coordinate closely with its local partners, including Washtenaw County Health Department, to determine if this closure date should be expanded. This and other information will be shared via the city's website at www.a2gov.org/covid19 as well as its [Facebook](#), [Twitter](#) and [NextDoor](#) pages.

For the latest COVID-19 health information, please visit www.washtenaw.org/COVID19 or the Centers for Disease Control <https://www.cdc.gov/coronavirus/2019-ncov/about/>. Individual safety reminders include:

- Please check the [city's meeting calendar](#) for the most up-to-date information on public meetings.
- To pay parking tickets, water bills, property taxes, apply for permits as well as other customer service options, residents and visitors are encouraged to take advantage of online services by visiting www.a2gov.org/services.

A2 Be Safe! Be safe, be well!

Success Stories

Success. Thank you to staff throughout the organization who have worked and continue to work tirelessly, and those who have gone above and beyond during the COVID-19 pandemic. You are appreciated!

Leslie Park Golf Course. Park Golf Course was recently selected as one of the top 10 public golf courses in the State of Michigan. Only a handful of States have more golf courses than Michigan, so this is quite an accomplishment by Doug, Victor, Andrew and their staff. A closer look at the list shows Leslie as the only course operated by a government entity. The rest of the courses are privately owned, but open to the public. Their operating budgets are on an entirely different level than what we work with. Kudos to the golf staff. [10 Best Public Golf Courses in Michigan](#)

Sustainability & Innovations Corner

A²Zero — Our carbon neutrality work is continuing to move swiftly, so to stay up to date, check out our website: www.a2zero.org. Individuals interested in helping support implementation should send a note to sustainability@a2gov.org. Other current efforts of the Office of Sustainability and Innovations (OSI) include:

- **Greenhouse gas inventory** — The 2019 community-wide greenhouse gas inventory has been completed and submitted to the Carbon Disclosure Project. Last year, Ann Arbor was one of 105 cities globally to receive an A score (<https://www.cdp.net/en/cities/cities-scores>), leading the transition to a climate-safe future. Compared to 2000 emission levels, greenhouse gas emissions have reduced by about 20%, but we have a lot of work to reach our 2030 goal to eliminate the 2.1 million metric tons of carbon-dioxide equivalent greenhouse gases associated with the community’s activities. That’s around 43 metric tons per household. Learn more about estimating your own household’s carbon footprint with the CoolClimate Calculator, <https://coolclimate.berkeley.edu/calculator>, and look for more details on the inventory being shared soon.
- **Solar on your home** — Interested in getting solar on your home? If yes, check out our new A2Solarize program which helps reduce the upfront cost of solar by 5%–15% through a coordinated bulk buy. The program is available to all Washtenaw County residents. Learn more here: <https://www.youtube.com/watch?v=nGt5xJTxyY&feature=youtu.be>. You can join one of our live events and bulk buys by contacting Julie Roth (juliekayeroth111@gmail.com).
- **Electric bicycles** — Ann Arbor's e-bike discount program is going strong! More vendors are coming onboard, which means more deals on bikes and accessories. Check a2gov.org/evs for updates, and email Simi Barr (sbarr@a2gov.org) with any questions.
- Ann Arbor’s Northside Community Center now has a 23.53kW solar system along with two lithium-ion batteries, laying the foundation for the site, which will offset all of the site’s energy usage, becoming the city’s first resilience center. This project was part of the city’s unanimously adopted A2ZERO Carbon Neutrality plan, which outlines a path for how the entire Ann Arbor community can achieve a just transition to community-wide carbon neutrality by the year 2030. The Northside Community Center battery system was funded through a Sustaining Ann Arbor Together Grant provided by the City of Ann Arbor, while the solar power system is paid for by a Solar Moonshot Program grant, funded by Left Coast Fund and managed by Hammond Climate Solutions.

Council Priorities/Initiatives

Ordinance Chapter 14, 1:316 Sole/Best Source Data. Pursuant to changes approved by City Council on July 15, 2019, to [Chapter 14, 1:316](#), attached is the Sole/Best Source data for August 2020 for purchases over \$3,000.

Previews

The **September 8 Council Meeting** will feature the following items of interest:

Introductions.

- **Draft Tentative Agreement with Ann Arbor Police Officers Association (AAPOA)**
- **Independent Community Police Oversight Commission**

Consent Agenda. There are (11) items on the consent agenda.

Public Hearings. There are (3) public hearings which are listed below and under second readings.

- **A Public Hearing and Resolution to Approve Home2 Hotel Site Plan and Development Agreement, 361 West Eisenhower Parkway (CPC Recommendation: Approval - 8 Yeas and 0 Nays).** Approval of this resolution will allow for the construction of a new hotel and associated parking, landscaping and stormwater improvements.
- **A Public Hearing and Resolution to Approve the Valhalla Annexation, 9.8 Acres, 31, 50, 57, 77, 97, 98, 107, 145, 147, 151, 155, 159, 163 Valhalla Drive (CPC Recommendation: Approval - 8 Yeas and 1 Nay).** Approval of this resolution will allow annexation of these properties from Pittsfield Township into the city. The property is within the City's water and sewer service area, and the current use is consistent with the adjacent zoning, land uses and mater plan. Council action on the proposed R4E (Multiple-Family District) zoning and associated Valhalla Ann Arbor site plan will be scheduled after the annexation process is complete.)

Ordinances – Second Readings.

- **A Public Hearing and An Ordinance to Amend Title VII (Businesses and Trades) of the Code of the City of Ann Arbor by Adding a New Chapter Which Shall be Designated as Chapter 97 (Short-Term Rentals) (Ordinance No. ORD-20-24) (postponed from August 8, 2020).** Upon direction of the City Council Resolution R-19-112, City staff initiated the work to prepare a report on the feasibility of regulating short-term rentals in the City. Council considered the feasibility report, and directed the City Administrator to pursue regulation of short-term rentals as specified in the report in Resolution R-19-593 and from this direction staff prepared this ordinance.

Ordinances – First Readings

- **An Ordinance to Amend Chapter 55 (Zoning), Zoning of .74 Acres from TWP (Township District) to R1C (Single-Family Dwelling District), 1780 Scio Church Road (CPC Recommendation: Approval - 8 Yeas and 0 Nays).** Approval of this resolution will zone this .74 acre parcel form TWP to R1C. This site was recently annexed into the City, effective on July 30, 2020 as notified by the Secretary of State to the City Clerk.
- **An Ordinance to Amend Sections 5.24, 5.29.2, 5.33.2, 5.35.2, 5.36.2 and 5.37 of Chapter 55 (Unified Development Code) Of Title V of The Code of The City Of Ann Arbor – Sign**

Regulations. This ordinance is the result of a long period of evaluation and amendments by City Planning, City Attorney’s Office, as well as feedback and direction from the Historic District Commission, Downtown Development Authority, and of course, the Planning Commission.

New Business Staff – None

Other

Candidates for Ann Arbor City Administrator. The three finalists Tom Crawford, Cara Pavlicek, and Eric Wobser met with staff and community members on August 2, 3, and 8 as part of their next steps in their interview process. More information is available at <https://www.a2gov.org/Pages/City-Administrator-Candidate-Search.aspx>

Labor Day Holiday to Delay Solid Waste Operations and Closed City Offices on Monday, Sept. 7. There was no trash, recycling or compost collection services in the city of Ann Arbor on Labor Day, Monday, Sept. 7. Monday pickups will occur on Tuesday, and the rest of the collections will occur one day later throughout the week. The normal Friday routes will be serviced on Saturday, Sept. 12. For information on the city’s solid waste services, please visit www.a2gov.org/solidwaste.

City of Ann Arbor municipal offices, including the Customer Service Center at Larcom City Hall and the 15th Judicial District Court at the Ann Arbor Justice Center, will be closed on the holiday Monday. Safety services and utility operations will maintain 24-hour schedules throughout.

Water Quality Matters. The September issue is now available and includes information about the new Michigan regulations for PFAS in drinking water; August testing data; and how to sign up for emergency water notifications. <https://www.a2gov.org/departments/water-treatment/Pages/default.aspx>

Complete [your 2020 Census](#), and BE COUNTED! Funding and representation for our community depend on YOU! [Learn more](#).



MEMORANDUM

TO: Tom Crawford, Interim City Administrator
FROM: Colin Spencer, Purchasing Manager
DATE: 8/31/2020
SUBJECT: Sole/Best Source Data for August 2020

Pursuant to changes made to Chapter 14, 1:316 on 7/15/19 by Council, attached is the Sole/Best Source data for August 2020 for purchases over \$3,000. Any questions, comments or concerns please do not hesitate to reach out.

cc: Matthew Horning, Interim Chief Financial Officer
Sara Higgins, Strategic Planning Coordinator

Sole/Best Source for August 2020

Unit	Amount	Vendor	Item	Description	Type	Notes
15th District Court	\$ 6,600.00	Court Innovations	SOFTWARE MAINTENANCE/SUPPORT.92045	SOFTWARE SUBSCRIPTION ANNUAL	Sole Source	
Fleet & Facilities	\$ 4,487.71	Gilbarco	SOFTWARE MAINTENANCE/SUPPORT.92045	ANNUAL GASBOY SERVICE AGREEMENT 1/1-12/31/20	Best Source	
Police	\$ 4,595.00	CALEA	*AP Invoice	ANNUAL CONTINUATION FEE	Sole Source	
15th District Court	\$ 22,000.00	University Translators	TRANSLATION SERVICES.96175	TRANSLATION SERVICES	Best Source	
IT	\$ 3,412.00	Vertiv	*AP Invoice	CONDENSOR ROOFTOP CLEANING	Best Source	
Parks & Rec	\$ 4,490.00	Most Dependable Fountains	*AP Invoice	ADA DRINKING FOUNTAIN	Best Source	
Police	\$ 3,354.00	BMW Motorcycles	*AP Invoice	MOTORCYCLE HELMETS	Best Source	
Police	\$ 3,003.86	Safety Services Inc	*AP Invoice	N100 RESPIRATOR MASKS	Sole Source	
Public Works	\$ 4,930.00	Turnkey Network Solutions	FIBER OPTICS CABLES, INTERCONNECTING COMPONENTS, AND ACCESSO.72523	OSP MATERIALS - 48CT SM SJ NA	Best Source	
Communications	\$ 17,890.00	Policy Confluence	*AP Invoice	2020 NATIONAL COMMUNITY SURVEY	Best Source	
Fleet & Facilities	\$ 24,999.00	Cruisers	EMERGENCY/RESCUE VEHICLE ACCESSORY AND MAJOR COMPONENT ITEMS.92939	POLICE VEHICLE OUTFIT EQUIPMENT	Best Source	
IT	\$ 9,164.84	CDW Government	*AP Invoice	MICROSOFT EMS E5 LICENSES	Best Source	
Fire	\$ 6,000.00	Ulliance	*AP Invoice	LEADERSHIP COACHING - 3 MONTHS	Sole Source	
Fire	\$ 6,076.72	West Shore Services	*AP Invoice	DEFENSE SIREN REPAIRS, UPGRADES, MAINTENANCE AMENDMENT #1	Sole Source	
Systems Planning	\$ 75,840.00	ADS LLC	ELECTRONIC EQUIPMENT MAINTENANCE AND REPAIR.93937	RFP 17-01 FLOW METERING SERVICES RENEWAL FY21	Sole Source	Council Approved (20-0841, 7/6/2020)
Water Treatment	\$ 9,150.00	Kennedy Industries	VALVE MAINTENANCE AND REPAIR (CONTROL, FUEL MODULATION, ETC..94191	EISENHOWER VALVE ACTUATOR	Best Source	
Fire	\$ 3,187.38	West Shore Services	*AP Invoice	SCBA FLOW TESTING AND REPAIR	Sole Source	

Sole/Best Source for August 2020

Unit	Amount	Vendor	Item	Description	Type	Notes
IT	\$ 32,256.00	NetMotion Software	*AP Invoice	SUBSCRIPTION RENEWAL 480 LICENSES	Best Source	Council Approved (20-1061, 8/17/2020)
WWTP	\$ 11,119.86	Trojan Technologies	LAMPS, MISCELLANEOUS (NOT OTHERWISE CLASSIFIED).28549	MATERIALS AND PARTS FOR UV DISINFECTION	Sole Source	
IT	\$ 5,776.56	CDW Government	*AP Invoice	MICROSOFT LICENSE RECONCILIATION ATP OFFICE TEAMS AUDIO	Best Source	