

# **City of Ann Arbor**

*301 E. Huron St.*

*Ann Arbor, MI 48104*

*<http://a2gov.legistar.com/Calendar.aspx>*



## **Meeting Minutes - Final**

**Thursday, August 1, 2019**

**10:00 AM**

**Special Meeting**

**Larcom City Hall, 301 E Huron St, Second floor, City Council  
Chambers**

**Center of the City Task Force**

**1 CALL TO ORDER**

*Heather Seyfarth called the meeting to order at 10:09 a.m.*

**2 ROLL CALL**

*Dilcher departed the meeting around 11:15*

**Present** 10 - Ann Dilcher, Carolyn Loh, Dean Yang, Hannah Boettcher, Lorri Sipes, Megan Musolff, Norm Tyler, Miles Klapthor, Chip Smith, and Jeff Hayner

**Absent** 1 - Alan Haber

**3 APPROVAL OF AGENDA**

*Motion was made by Yang and seconded by Dilcher to approve the agenda. By voice vote the motion carried.*

Modification of the Agenda

*Motion was made to defer choosing a Chair and Vice Chair until the end of the meeting by Smith and seconded by Hayner. By voice vote the motioned carried.*

**4 WELCOME AND INTRODUCTIONS**

**5 MEETING OVERVIEW**

**6 ROLES AND RESPONSIBILITIES**

**6a TEAM CHARTER**

[19-1432](#) Draft Team Charter

**6b CHOOSE CHAIR/VICE CHAIR/OTHER**

*Motion to name Musolff as Chair was made by Loh and seconded by Smith. On a voice vote the motion carried.*

*Motion of name Sipes as Vice Chair was made by Tyler and seconded*

*Loh. On a voice vote the motion carried.*

**19-1435** Chair Roles and Responsibilities

**7 PROCESS**

7a MEETING PROCEDURES

7b OPEN MEETINGS ACT

7c PUBLIC ENGAGEMENT/PLANNING PROCESS

**19-1433** Example Planning Process

7d MEETING SCHEDULE

*Seyfarth, Staff Liaison, presented a proposed schedule to the Task Force. However, the proposed schedule was not adopted by the Task Force due to schedule conflicts and other concerns.*

*By unanimous consent, the following three meetings were agreed upon:*

- August 21, 2019 from 4-6*
- September 4, 2019 from 3-5*
- September 18, 2018 from 4-6*

*Additional meetings will be scheduled.*

**19-1434** Proposed Meeting Calendar

**8 NEW BUSINESS**

**9 PUBLIC COMMENTS**

**10 ADJOURNMENT**

*There being no further business, the Task Force adjourned at 11:58*

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