

MEMORANDUM

TO: Park Advisory Commission

FROM: Scott Spooner, Parks & Recreation Deputy Manager - Maintenance
Colin Smith, Parks & Recreation Services Manager

DATE: February 26, 2019

SUBJECT: Resolution to Recommend Awarding a One - Year Contract to The Davey Tree Expert Company for Park Tree Care (\$450,000.00, Bid No. ITB-4558)

Attached for your review and action is a resolution to recommend approving a one-year \$450,000.00 contract with Davey Tree Expert Company for Park tree care, with an option to extend the contract at the same terms and conditions for up to two additional one-year periods, subject to available budgeted funding and agreement by the City and contractor.

Work to be done under this contract includes tree pruning, tree removal, stump grinding, and emergency tree work in the City of Ann Arbor Parks and Natural Areas. In July of 2018 Park Operations moved from Public Services to Community Services, becoming a part of Parks & Recreation Services. City Forestry staff remained in Public Services and are budgeted in the Stormwater Fund and are focusing on work on City street trees. In order to manage park tree care, staff issued a bid for tree work in the Parks. The focus of the work under this contract will be on pruning.

Routine tree pruning is an important component of a sustainable community forest management program. Trees pruned on a routine basis develop proper form and structure leading to a variety of benefits, including:

- Lower cost per tree trimmed compared to reactive pruning done in response to storm damage, sight clearance or immediate hazards
- Early identification and correction of insect/disease problems leading to less tree mortality
- Reduction in storm related tree damage
- Lower future maintenance costs
- Reduction in tree-related service requests and improved customer service
- Development of a healthy and sustainable urban and community forest

Two bids were received, but only one was responsive. The Davey Tree Expert Company was the sole responsive bidder, and based on their knowledge and

experience pruning trees as part of a municipal street tree pruning cycle in the City of Ann Arbor, staff recommend moving forward with their bid.

Parks aims to prune in the region of 800 trees under this contract. Areas of highest need will be identified with an emphasis on neighborhood parks. The contract also includes funding for the removal of trees that are diseased or safety concerns. Some parks planned for pruning in the first year of this contract include Allmendinger, Burns, Huron Highlands, Maryfield/Wildwood, Meadowbrook, Scheffler, and Windemere.

Sustainability Framework

The work completed under this contract moves the City towards fully implementing recommendation #1 of the Urban and Community Forest Management Plan, to implement a proactive routine maintenance program. In addition, it will help further goals in the City's Sustainability Framework, including Sustainable Systems, Clean Air and Water, and Healthy Ecosystem.

Budget/Fiscal Impacts

Funding is available for this contract in the approved FY19 Parks and Recreation Park Operation Millage Maintenance Budget and will be included in the budget plan for FY20 and FY21.

The resolution includes a 10% contingency in the amount of \$45,000.00 to cover potential change orders to be approved by the City Administrator.

RESOLUTION TO RECOMMEND AWARDING A ONE-YEAR CONTRACT TO
THE DAVEY TREE EXPERT COMPANY FOR PARK TREE CARE
(\$450,000.00, BID NO. ITB-4558)

Whereas, Ann Arbor's park and community forest is a defining and valued characteristic of the city that residents call "Tree Town," making it a desirable place to live, work and play;

Whereas, Routine tree pruning is an important component of a sustainable forest management program;

Whereas, Competitive bids for Park tree care were received by Purchasing on January 23, 2019;

Whereas, The Davey Tree Expert Company submitted a bid and possess the qualifications/experience in performing tree pruning needed as part of this contract;

Whereas, The Davey Tree Expert Company complies with the City non-discrimination and Living Wage Ordinances;

Whereas, The contract cost of \$450,000.00 is available in the approved FY19 Park Operations Millage Maintenance budget;

RESOLVED, That the Park Advisory Commission recommend approving a one-year contract in the amount of \$450,000.00 to The Davey Tree Expert Company for park tree pruning, removals, stump grinding, and emergency tree work in the parks and natural areas of the city with an option to extend the contract for up to two additional one-year periods under the same terms and conditions; and

RESOLVED, That the Park Advisory Commission recommend a contract contingency in the amount of \$45,000.00 (10%) be established to approve change orders to the contract with The Davey Tree Expert Company.

