## PLANNING AND DEVELOPMENT SERVICES STAFF REPORT

For Planning Commission Meeting of December 18, 2018

## SUBJECT: 830 Henry Street Site Plan for City Council Approval Project No. SP18-040

## PROPOSED CITY PLANNING COMMISSION MOTION

The Ann Arbor City Planning Commission hereby recommends that the Mayor and City Council approve the 830 Henry Street Site Plan.

## STAFF RECOMMENDATION

Staff recommends that the site plan petition be approved because the contemplated development would comply with all applicable state, local and federal law, ordinances, standards and regulations; the development would limit the disturbance of natural features to the minimum necessary to allow a reasonable use of the land; the development would not cause a public or private nuisance and would not have a detrimental effect on the public health, safety or welfare.

## LOCATION

This site is located on the southwest intersection of Henry Street and S. Industrial Highway. It is in the South Area planning area and the Malletts Creek watershed. Ward 4.

## DESCRIPTION OF PETITION

The petitioners seek approval to demolish three rental structures totaling approximately 5,975square feet and construct a new three-story, 26,000-square foot eleven-unit apartment building built in one phase. Four lots are to be combined for a lot area of 25,235 -square feet and are zoned R4C, Multiple-Family Residential. The eleven proposed units would each have six bedrooms and are intended to be student rentals.

The four lots currently have three driveways off Henry Street. The site plan proposes closing these curb cuts and utilizing one curb cut on the west side of the site off Henry Street. This drive leads to eighteen parking spaces located below grade. Class A and B bicycle parking spaces are also proposed below grade with 4 Class C spaces located at the South Industrial building entrance. Estimated cost of this development is $\$ 5,500,000$.

There is one 27 -inch Black Walnut landmark tree located on the southeast corner of the site that is to be removed. The petitioner proposes planting more mitigation trees than is required by code, which are planted throughout the site.

A 15 -foot wide conflicting land use buffer (CLUB) is required along the south side and the western rear of the property as this site is adjacent to residential uses.

The proposed site layout is more than 10,000 square feet and less than 15,000 square feet of impervious surface, which requires detention for a bankfull storm event. The proposed storm water plan includes a rain garden located in the southwest corner yard area to collect storm run-off along the west side of the side. Catch basins lead to two subgrade open-bottom tanks located along the north property line that infiltrate into the soil. Infiltration takes place for both the underground system and the rain garden.

## CITIZEN PARTICIPATION

The petitioner notified property owners and persons within 500 feet of the site by mail that a site plan petition was submitted. Staff received a call regarding concern with possible on-street parking due to this development and directed the neighbor to inquire about the neighborhood residential parking program.

## SURROUNDING LAND USES AND ZONING

|  | LAND USE | ZONING |
| :--- | :--- | :--- |
| NORTH | Parks \& Vacant | PL (Public Land) |
| EAST | Parks and Medical Office | PL \& O (Office) |
| SOUTH | Residential Multiple-Family | R3 (Townhouse District) |
| WEST | Residential Single \& Multiple- Family | R4C (Multiple Family District) |

## COMPARISION CHART

|  | EXISTING | PROPOSED | REQUIRED/PERMITTED |
| :---: | :---: | :---: | :---: |
| Zoning | R4C Multiple Family | R4C Multiple Family | R4C Multiple Family |
| Gross Lot Area | 25,235 sq ft* | 25,235 sq ft* | $8,500 \mathrm{sq} \mathrm{ft}$ |
| Minimum Lot Width | 143 ft | 143 ft | 60 ft |
| Minimum Open Space | NA | 43\% | 40\% |
| Active Open Space | NA | 986 sq ft/dwelling unit | $300 \mathrm{sq} \mathrm{ft/dwelling} \mathrm{unit}$ |
| Henry St | 22-25 ft | 20.3 ft ** | $25 \mathrm{ft}^{* *}$ |
| O S. Industrial | Vacant | $23.5 \mathrm{ft}^{* *}$ | $25 \mathrm{ft}^{\star *}$ |
| ¢ Side | NA | $21 \mathrm{ft}^{* * *}$ | $12 \mathrm{ft}^{* * *}$ |
| Rear | NA | 30 ft | 30 ft |
| Building Height | 2-stories | 29.7 ft | 30 ft MAX |
| Vehicle Parking | 1 space/dwelling | 18 spaces | 17 spaces MIN |
| Bicycle Parking | NA | 6- Class A <br> 10- Class B <br> 4- Class C | 2 Class A MIN <br> 1 Class B MIN |

*Combined Lots
**Averaged front setback
***Additional side setback required for building length over 50 ft .

## HISTORY AND PLANNING BACKGROUND

The three homes to be removed are currently rental units and were all built in the 1920's. The Master Plan: Land Use Element recommends multiple-family uses for these sites.

## SERVICE UNIT COMMENTS

Engineering - As the project proposes a new domestic and fire service connection, the applicant must submit a backflow prevention and metering arrangement drawing for the City to review and approve prior to the start of construction. Approval of site or construction plans by the City does not relieve the applicant of complying with City standards on backflow prevention and metering. It is the responsibility of the applicant to submit appropriate plans to the City for review when available, and no later than the start of construction.

Parks - Parks requests a $\$ 6,875$ contribution based on 11 dwelling units to be used on any of the following parks: Rose, White or Frisinger.

Planning - The proposed structure meets the minimum required front, side and rear setbacks of the R4C zoning district, and meets the rear and southern side setback requirements with 15 -foot wide conflicting land use buffers (CLUB). Before issuance of permits, the four lots are to be combined.

Staff supports redevelopment of this site as multiple-family residential. The proposed redevelopment of this site will result in residential uses consistent with the neighborhood. Onstreet parking exists along Henry Street and bus stops are nearby on E. Stadium Blvd.

Prepared by Chris Cheng
Reviewed by Brett Lenart
12/12/18
Attachments: Parcel and Zoning Map
Aerial Photo
Site Plan/Landscape Plan/Floor Plan/Elevations
Public Notification
830 Henry Draft Development Agreement
Criteria for Residential Parking
c: Petitioner: Prentice Partners Ann Arbor, LLC (Heidi Mitchell)
PO Box 70
Port Costa, CA
Petitioner's Agents:Matt Bush, PE
Atwell, LLC
311 N. Main St.

830 Henry Street Site Plan
Page 4

Ann Arbor, MI 48104
Robb Burroughs
OX Studios Inc.
302 S. State St.
Ann Arbor, MI 48104

Project No. SP18-040


814-830 Henry St


814-830 Henry St



LEGAL DESCRIPTION



| PARCEL2: |
| :---: |
| THE LAND SIT |








$\underset{\substack{\text { VICINTY M M S MAE }}}{\text { MAP }}$
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COMPARISON CHART

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## Henry Street Residential

814-830 Henry Street - Ann Arbor, MI

## Released For: Site Plan Review

Release Date: 08/20/2018
0|X Project Number: HSR18

## Project Description




 routes.
There are both small and large apartment complexes located in proximitit to the development the enhance the pedestrian character of the neighborhood. These
nclude eity-owneed housing, older homes converted to multi-family residencess, single family homes, and even such large apartment complexese as $W$ Woodury nclude ity-owned housing, older homes converted tomulti-fan
The overall composition of the proposed project is 716 --bedroom townhomes seated on top of a partially below-grade parking level. The parking area is sacessed via

 parking zone.
Fach townhome is designed to be a stand-lolone unit, sharing only the exterior areas as sollective commons space. The units are arrayed in "rows" of 5 (north) and 6


The typical units are conceived as three-story wak up units. The first floor will be the common Iving area and will incluede kitching, dining and living/gatherin
 te floors itemanal to eaca, towntome.

R4C Multi-Family Schedule of Area, Height and Placement Regulations:


Existing Front Yard Setback Table:
$\frac{\text { Per } 5.57 \text { - Averaging an existing front setback ine: }}{\text { Ina residential zoning district, where the average of the established from setbacks of structures on all adiacent lots, which are located within 100 feet of e either }}$
 provided on the lote equal to this greater average depth but not to exceed 40 feet. Where such average of the estabished front setback is less than minimum
required front settack, the required settback line may be reduced to to this lesser average deppht, but in no case to less than 10 feet. For the purpose of computing

 Existing Fiont Sethack
812 Henry
810 Ht
8 Henry St

$\begin{array}{ll}\mathrm{S}^{5} \text { Industria Hwy } \\ \mathrm{S} \text { Industrial Hwy } & 2{ }^{24}-5 \\ 22^{2}-5\end{array}$
Average Settack: 23 '-

## Side Yard Setback Calculation




 suilding may be
may be located.
Building Length $=122^{2}-0^{\prime \prime} \quad$--> $122^{\prime}-50^{\prime}=72^{\prime} \quad$--> $1.5^{\prime \prime} \times 72=108^{\prime \prime}$ or $9^{\prime}$--> Side Yard Setback $=12^{\prime}+9^{\prime}=a$

Project Team


| Sheet Number | Sheet Name | Current Revision Description | Current Revision Date |
| :---: | :---: | :---: | :---: |
| Architectural |  |  |  |
| A-01 | Title Sheet | Site Plan Review | 08/20/2018 |
| A-02 | Unit Plans | Site Plan Review | 08/20/2018 |
| A-03 | Typical Unit Floor Plans | Site Plan Review | 08/20/2018 |
| A-04 | Exterior Elevations | Site Plan Review | 08/20/2018 |
| A-05 | Building Section | Site Plan Review | 08/20/2018 |
| A-06 | Exterior Rendering | Site Plan Review | 08/20/2018 |
| A-07 | Exterior Rendering | Stit Plan Revien | 08/20/2018 |

Structural Engineer:
$\qquad$ Tв
$\qquad$


Vicinity Map


Released For: Site Plan Review
| Henry Street Residential


## (4)Level 3 Units


(3) Level 2 Units




1 Lower Level Units

A-02 $\stackrel{\text { Released For: Site Plan Review }}{\|} \stackrel{\text { Henter }}{\text { Henry Street Residential }} \quad$ Unit Plans

(3)Level 3 Floor Plan

(2)Level 2 Floor Plan


1 Level 1 Floor Plan

0
$\mid$ Henry Street Residential $\quad$ Typical Unit Floor Plans $\quad$ ㅁX XSTUDIT




Aerial View


View from Industrial Hwy


Aerial View


View from Henry St

A-06 Henry Street Residential |Exterior Rendering O|XSTU밍


View Along Mews Entrance


View from Industrial Rd


View from Tenant Entries

## 믐 $\frac{5}{5}$ $\frac{x}{0}$ <br>  <br> Released For: Site Plan Review <br> |Henry Street Residential <br> A-07



## Bicycle Parking Facilities

Per 5:168.1. Desion of ficycle Parking Facilities
$\frac{\text { Facility standards. When bicyle spaces are required by this chapter, the total number of spaces }}{\text { shall be provided by } 1 \text { or a combination of the following } 3 \text { classifications of bicrecle facilities in }}$ shall be provided by 1 Ora combination of the following 3 classitications of ficycle facilities in
accordance with section 5.167
 within a building which contains individudual storage lockers or rack spaces, or individutual private
 a space not less than 2 feet widd by 6 feet long witha aninimum clearar aceess aist width of 3 feet
Credit can be extended for creative designs that use the aviiblele space more efficiently and sto Creatit can be extended for creative designs that use the evaliable space more efficiently and sto
 stroage eo

Class 8 Ishort to medium-term parkingl--Covered bicycle rackss -Covered bibycle racks, Such as hoop style racks or a aother type of rack that meets these standards, shall be securely, nchored
pavement and
designed so that both wheis sand the frame of a with either a chain cable or paallock. One standard bicycle parking space shall consist fo a s spac

 dethartmemintan clearance of 7 feet above grade. Asphalt, concrete, porrus pavement, pavers or brick shall connect the covered bicycle racks to a sidewalk or driveway. All covered biciccle racks IWin zoning regulations for accessory structures.
Class C Sshort- term parkingl--Fixed bicycle racks -Fixed bicycle racks, such as hoop stye racks of at st that hat meets these standards, shall be securly anchored in pavement and
 Tong with a minimum clear access aist width of 3 feet. Pavement shall meet City Public Sevices Department standards. Asphalt, concre

## Citizen Participation Opportunity

Postcards are sent to all property owners within 500 feet of a project site to give notice that a project petition has been submitted on 08/23/18. This postcard is intended to invite you to contact project developers so that you can learn, ask questions, and express concerns regarding the proposed project. Your comments will be considered by the developer when finalizing plans and then incorporated into a report for City Planning Commission.

## Project Description

Project Location


The Petitioner has respectfully submitted plans to the City for the redevelopment of the properties located at 814, 818,824/830 Henry Street for the purposes of constructing eleven townhomes situated over partial below grade parking.

## Questions or Comments

Questions or comments may be directed Heidi Mitchell at 830henrystreet@gmail.com or during business hours at (614) 205-2509.

Proposed Site Plan for City Council Approval In accordance with the City of Ann Arbor's Citizen Participation Ordinance, you are being notified that a proposal for Site Plan Approval has been submitted to the City of Ann Arbor's Planning Department. Details about how you can learn more and comment upon this project are described on the opposite side of this card. Visit www.a2gov.org/participation for more information about citizen participation in Ann Arbor.


## 830 HENRY - DEVELOPMENT AGREEMENT

THIS AGREEMENT, made this $\qquad$ day of $\qquad$ , 2019, by and between the City of Ann Arbor, a Michigan municipal corporation, with principal address at 301 East Huron Street, Ann Arbor, Michigan 48107, hereinafter called the CITY; and Prentice Partners Ann Arbor, LLC, a Wyoming Foreign Limited Liability Corporation, with principal address at 4420 Jackson Rd., Suite 102, Ann Arbor, MI 48103, hereinafter called the DEVELOPER, witnesses that:

WHEREAS, the DEVELOPER owns certain land in the City of Ann Arbor, described below and site planned as 830 Henry Street, and

WHEREAS, the DEVELOPER has caused certain land in the City of Ann Arbor, described below to be surveyed, mapped and site planned as 830 Henry Street, and desires site plan and development agreement approval thereof, and

WHEREAS, the CITY desires to ensure that all of the Improvements required by pertinent CITY ordinances and regulations be properly made, and that the DEVELOPER will install these Improvements prior to any permits being issued.

## THE DEVELOPER(S) HEREBY AGREE(S):

(P-1) To install all water mains, storm sewers, and sanitary sewers, pursuant to CITY approved plans and specifications, necessary to connect the site with existing CITY systems adjacent to the site prior to the issuance of any building permits.
(P-2) To indemnify, defend and hold the CITY harmless from any claims, losses, liabilities, damages or expenses (including reasonable attorney fees) suffered or incurred by the CITY based upon or resulting from any acts or omissions of the DEVELOPER, its employees, agents, subcontractors, invitees, or licensees in the design, construction, maintenance or repair of any of the Improvements required under this Agreement and the approved site plan.
(P-3) For the benefit of the residents of the DEVELOPER'S development, to make a park contribution of $\$ 6,875$ to the CITY Parks and Recreation Services Unit prior to the issuance of certificates of occupancy for Improvements to Frisinger or Rose White Parks.
(P-4) To construct, repair and/or adequately maintain on-site storm water management system. If the DEVELOPER fails to construct, repair and/or maintain the private storm water management system, the CITY may send notice via first class mail to the DEVELOPER at the address listed above, requiring it to commence and complete the items stated in the notice within the time set forth in the notice. The CITY may cause the work to be completed at the expense of the DEVELOPER if the DEVELOPER does not complete the work within the time set forth in the notice.
(P-5) After construction of the private on-site storm water management system, to commission an annual inspection of the system by a registered professional engineer evaluating
its operation and stating required maintenance or repairs, and to provide a written copy of this evaluation to the CITY Public Services Area.
(P-6) To remove all discarded building materials and rubbish from the development at least once each month during construction of the development Improvements, and within one month after completion or abandonment of construction.
(P-7) No lot in 830 Henry may be divided such that an additional building parcel is created.
(P-8) DEVELOPER is the sole title holder in fee simple of the land described below except for any mortgage, easements and deed restrictions of record and that the person(s) signing below on behalf of DEVELOPER has legal authority and capacity to enter into this Agreement for DEVELOPER.
(P-9) Failure to construct, repair and/or maintain the site pursuant to the approved site plan and/or failure to comply with any of this approved Agreement's terms and conditions shall constitute a material breach of the Agreement and the CITY shall have all remedies in law and/or in equity necessary to ensure that the DEVELOPER complies with the approved site plan and/or the terms and conditions of the approved Agreement. The DEVELOPER shall be responsible for all costs and expenses including reasonable attorney fees incurred by the CITY in enforcing the terms and conditions of the approved site plan and/or Agreement.
(P-10) In addition to any other remedy set forth in this Agreement or in law or equity, if DEVELOPER fails to make a timely or full payments to the CITY as set forth elsewhere in the Agreement to the CITY in the agreed upon manner, any unpaid amount(s) shall become a lien, as provided under Ann Arbor City Code and recorded with the Washtenaw County Register of Deeds, against the land described below and may be placed on the CITY tax roll as a single lot assessment, or if the development is converted to condominium ownership, every owner of a portion of the property shall pay a pro-rata share of the amount of the payments attributable to each condominium unit. If the unpaid amount(s), in whole or in part, has been recorded as a lien on the CITY'S tax roll and with the Washtenaw County Register of Deeds, upon payment of the amount in full along with any penalties and interest, the CITY, upon request, will execute an instrument in recordable form acknowledging full satisfaction of this condition.
(P-11) To pay for the cost of recording this Agreement with the Washtenaw County Register of Deeds, and to pay for the cost of recording all documents granting easements to the CITY.

## THE CITY HEREBY AGREES:

(C-1) In consideration of the above undertakings, to approve the 830 Henry Street Site Plan.
(C-2) To use the park contribution described above for Improvements to Rose White and/or Frisinger Park.
(C-4) To provide timely and reasonable CITY inspections as may be required during construction.
(C-5) To record this Agreement with the Washtenaw County Register of Deeds.
(C-6) Other items as needed.

## GENERAL TERMS

Both the DEVELOPER and the CITY agree as follows:
(T-1) This Agreement is not intended to create a contractual right for third parties.
(T-2) This Agreement and any of its terms, conditions, or provisions cannot be modified, amended, or waived unless in writing and unless executed by both parties to this Agreement. Any representations or statements, whether oral or in writing, not contained in this Agreement shall not be binding on either party.
(T-3) This Agreement and any of its terms or conditions shall not be assigned or transferred to any other individual or entity unless prior approval of the CITY is received. Such approval shall not be withheld unreasonably.
(T-4) The obligations and conditions on the DEVELOPER, as set forth above in this Agreement and in the approved site plan, shall be binding on any successors and assigns in ownership of the following described parcel:

City of Ann Arbor, Washtenaw County, Michigan

THE LAND SITUATED IN THE CITY OF ANN ARBOR, COUNTY OF WASHTENAW, STATE OF MICHIGAN IS DESCRIBED AS FOLLOWS:

THE EAST 15.95 FEET OF LOT 5 AND ALL OF LOTS 6, 7 AND 8, BLOCK 9, HAMILTON ROSE AND SHEEHAN'S ADDITION, ACCORDING TO THE RECORDED PLAT THEREOF, AS RECORDED IN LIBER 1 OF PLAT(S), PAGE 24, WASHTENAW COUNTY RECORDS.

Parcel ID Nos.:09-09-33-316-007
09-09-33-316-008
09-09-33-316-009
09-09-33-316-010
(T-5) In addition to any other remedy in law or in equity failure to comply with all of the above paragraphs on the part of the DEVELOPER, or any part of the approved site plan, in part or in whole, shall give the CITY adequate basis and cause to issue a stop work order for any previously-issued building permits and shall be an adequate basis and cause for the CITY to deny the issuance of any building permits, certificates of occupancy, or any other permits unless and until the CITY has notified the DEVELOPER in writing that the DEVELOPER has satisfactorily corrected the item(s) the DEVELOPER has failed to perform.
(T-6) This Agreement shall be interpreted, enforced and governed under the laws of the State of Michigan and Ann Arbor City Code.

CITY OF ANN ARBOR, MICHIGAN
301 East Huron Street
Ann Arbor, Michigan 48107
By:
Christopher Taylor, Mayor

By:
Jacqueline Beaudry, City Clerk

Approved as to Substance:

Howard Lazarus, City Administrator

Approved as to Form:

Stephen K. Postema, City Attorney

Prentice Partners of Ann Arbor, LLC

By:
Heidi Mitchell, Title

The foregoing instrument was acknowledged before me this day of 201 by Christopher Taylor, Mayor, and Jacqueline Beaudry, Clerk of the City of Ann Arbor, a Michigan municipal corporation, on behalf of the corporation.
$\qquad$
STATE OF )

County of $\qquad$ ss:

## NOTARY PUBLIC

County of Washtenaw, State of Michigan
My Commission Expires:
Acting in the County of Washtenaw

The foregoing instrument was acknowledged before me this $\qquad$ day of $\qquad$ , 201 by $\qquad$ , on behalf of the $\qquad$ .
of $\qquad$
$\qquad$ -., a
$\qquad$

## NOTARY PUBLIC

County of $\qquad$ , State of $\qquad$
My Commission Expires: $\qquad$
Acting in the County of $\qquad$

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## CRITERIA FOR RESIDENTIAL PARKING

1. Each requesting area must have a neighborhood association registered with the City's Planning and Development Services Unit.
2. Each association will be responsible for contacting residents, circulating a petition, and obtaining signatures for $60 \%$ or more of the households in the area. In these criteria, "household" means street address; "area" is defined as a residence with a street address on a street being requested for residential parking.
3. The petition must specify a requested maximum time limit beyond which it will be illegal to park a vehicle without first obtaining and displaying a valid residential parking permit for that specific zone.
4. The petition must encompass a minimal area of four square blocks, 16 block faces, or equivalent area or distance, all contiguous and all zoned for residential uses. This requirement may be amended by staff due to extenuating circumstances unique to a specific area.
5. Each applicant must be able to show proof of residency and must live in the residential parking permit area.
6. Except as otherwise specifically provided in these criteria, annual residential permits will be issued on the basis of a maximum of one (1) permit per vehicle per applicant residing within the parking district. For Group Housing within a parking district, the City will only accept applications from the management company or designee, completed with resident, residence, and vehicle information.
7. Each vehicle must be registered to the applicant, spouse, or licensed dependent living at the address (or parent of the student applicant). If a resident drives an employer assigned vehicle, the resident must provide written documentation of this assignment from their employer in addition to a copy of the vehicle registration.
8. Applicant's vehicle must be free of all outstanding parking violations prior to receiving a permit.
9. Applicants must pay the required fee as determined by Council Resolution. Residents with handicapper permits shall have their fee waived. Upon proof of financial hardship the Administrator may authorize fees to be reduced or canceled.
10. Applicant must permanently affix the permit in the area specified on the application.
11. Annual residential permits become null and void if found on a vehicle other than the one listed on the application.
12. Annual residential permits are available to residents only.
13. In neighborhoods contiguous with the University of Michigan central campus and designated by the City for residential parking, in addition to all other criteria contained in these guidelines, a maximum of four (4) permits will be issued per household. Also in these neighborhoods, for the sole purpose of issuing permits, "duplex" and "Group Housing" (such as a fraternity or sorority) will be considered as two households and be eligible for up to 8 permits. The management company of a Group Housing household may request, in writing, an increase from the limit of 8 permits to the number of legal on-street parking spaces, as verified by City staff, that exist on that portion of a street(s) that is included in the district and is adjacent to the Group Housing's property. Permits are issued for use within the assigned district and in no way assign or reserve spaces to a specific household.
14. A Set-up Fee for establishing new or expanded residential permit areas shall be as established by Council resolution. Such fee shall be submitted at the time of petition submittal requesting establishment
of a Residential Permit Parking Area. In the event the Residential Permit Parking Area is not established, such fee will be refunded to the Association filing the petition.
15. A household with property adjacent to a street in an approved residential parking permit district, but which has a street address on a block that is not in the district and on which block no residential permit parking is established will be treated as if it is located within the approved district. A resident of such a household may obtain a residential parking permit for parking on streets within the approved district under the same terms and conditions as provided in these Criteria for residents of a household with a street address on a street that is within the approved district.
16. The resident innkeeper of a bed and breakfast ( $B$ \& B), as defined by any state law definition of $B$ \& $B$, may apply for and receive a maximum of eight (8) annual transferable permits for use by $B$ \& $B$ guests only. These permits shall be available at the same cost established by council resolution for residential permits. The resident innkeeper and other residents of the $B$ \& $B$ may also obtain permits under the same terms and conditions as provided in these Criteria for residents of a household.
17. Except as otherwise provided for districts contiguous with the U of M central campus, each Participating Household, which includes duplexes and Group Housing, is eligible for a maximum of one annual transferable visitor placard. A Participating Household is defined as a household in which at least one resident holds a valid annual residential permit issued by the City. For RPP Districts contiguous with the U of M central campus, residents of Participating Households that are not Group Housing may purchase up to four transferable visitor placards as long as the total of permits and placards issued to the household residents does not exceed five. For RPP Districts contiguous with the $U$ of $M$ central campus, the management company of a Group Housing household may purchase up to eight transferable visitor placards as long as the total of permits and placards issued to the Group Housing household does not exceed the number of annual residential permits for which the Group Housing is eligible plus one (i.e. 9 or one plus the number of legal on-street parking spaces as provided in Criteria \#13). The fee for each visitor placard(s) is the same as established by council resolution for annual residential permits.
18. The Public Services Administrator may grant exceptions to one or more (except the provisions in paragraph 8) of these criteria when a request is received in writing from a resident with unique circumstances. The Public Services Administrator will evaluate the circumstances and may grant a "Special Exception" on a case-by-case basis provided the exception is in harmony with the general purpose and intent of City ordinance on residential parking districts.
19. Any decision regarding this residential parking program may be appealed to the City Administrator in accordance with the procedures established by Ann Arbor Ordinance Section 1:16. All appeals must be in writing and explain the decision being appealed, the reason why the decision should be overturned, and the remedy sought.
20. Upon approval of Council of criteria changes, a copy of the new criteria will be posted to the City website and sent to the Neighborhood Association's contact on file with the City's Planning and Development Unit and will serve as notice to the Association regarding changes to the program.

Adopted by Council 6/5/89, as amended by Council on 8/17/92, 4/19/04, 5/16/05, 8/1/05, 11/10/05, $1 / 23 / 06$, and $2 / 21 / 06$.


[^0]:    DRAFTED BY AND AFTER RECORDING RETURN TO:
    Ann Arbor Planning \& Development Services
    ATTN: Brett Lenart
    Post Office Box 8647
    Ann Arbor, Michigan 48107
    (734) 794-6265

